

Canexus-ERCO Worldwide-UNIVAR-Newalta – North Shore Community Advisory Panel
(CAP)

MEETING SUMMARY NOTES

Tuesday, November 18, 2014

Holiday Inn & Suites, Seymour Room
700 Old Lillooet Road, North Vancouver
Tuesday, November 18, 2014

Agenda:

5:30 pm	Hosted Bar
6:00 pm	Company Updates
6:30 pm	Dinner with Companies and CIAC Team
7:00 pm	Meeting with Canexus CIAC Responsible Care Re-Verification Team
8:30 pm	End of Meeting

Attendance at Dinner and Meeting with Companies:

Rick Denton	Canexus, Plant Manager
Rob Schultz	Canexus, Operations Manager
Tony Gutenber	Canexus, Responsible Care Manager
Dean Beacon	Canexus, Senior Vice President
Tom Jackson	Canexus, Director

Attendance at Dinner and Meeting with CIAC Responsible Care Re-Verification Team:

CAP Members

Robin Lee, Univar Canada
Helen Holt, ERCO Worldwide
Maureen Clarkson, ERCO Worldwide
Doug Allan, District of North Vancouver
Patricia Banning-Lover, Wild Bird Trust
John Hunter, Seymour Association
Stuart Porter, Maplewood Association
Sharon Porter, Resident
Katie Gaydon, Resident
Dave Mair, Resident

Re-Verification Team

Brenda Lorenz, CIAC Team, Public Verifier
Alec Robertson, CIAC Team, Lead Verifier
Rejeanne Cool, CIAC Team, Industry Verifier
Jennifer Lewis, Canexus Senior Responsible Care
Manager
Lisa Richardson, CAP Member and
Maplewood Resident

Regrets:

Tom Miller	ERCO Worldwide
Chris Parent	Newalta
Dorit Mason	North Shore Emergency Management Office
Fiona Dercole	District of North Vancouver
Cindy Jeromin	Port Metro Vancouver
Alex McNeil	Blueridge Community Association
Lorraine Harvey	Seymour Community Association

Richard C. Beard	Wild Bird Trust
Jane Thornthwaite	MLA, North Vancouver-Seymour
Cathy Brydon	Resident
Malcolm Chaddick	Resident

REGULAR MEETING NOTES

1. Introductions

The members of the CAP, representatives of Canexus and the members of the CIAC Responsible Care Re-verification Team were introduced.

The Facilitator, April English, relayed a message from Bill Tracy that he will no longer be able to participate as a member of CAP. Members wished Bill well and thanked him for his participation on CAP.

Dorit Mason, Fiona Dercole and Cindy Jeromin sent their regrets. They will be attending a conference on emergency management.

April was asked to contact the DNV Fire Department to inquire about a permanent representative on CAP.

2. Reports from the Companies

a) Canexus

Rick Denton reported for Canexus (attached).

b) ERCO Worldwide

Tom Miller reported for ERCO (attached).

c) Newalta

No report was available.

d) Univar

Robin Lee reported for Univar. Damage to a railcar occurred when it was being unloaded. The damage resulted from an unloading error by an operator (longshore workforce). The company responded immediately and the driver was disciplined. There were no injuries or danger from the incident, but it is being reviewed with a process safety consultant.

Robin also reported that Univar was looking at doing a project at their site. It would involve repurposing one of the existing storage tanks for another product currently handled by Univar (basically decreasing ethanol storage by one tank and using it for glycol storage instead). The company will be presenting to North Shore Waterfront Liaison Committee as part of Port Metro's project permitting process. Robin will notify CAP members of the date of the presentation once it has been scheduled.

3. Other Business

Dorit Mason sent a reminder through the Facilitator that NSEMO will be conducting an Emergency Operations Exercise (EOC) focused on earthquake response. It will be a tri-municipal event with shift rotations. Dorit will report on the event at the next CAP meeting.

4. Next Meeting: February 17, 2015

Future Meetings:	April 21, 2015	5:30 pm
	May 19, 2015	Wind-up Event

NOTES FROM MEETING WITH CANEXUS CIAC RESPONSIBLE CARE RE-VERIFICATION TEAM

A open and productive discussion took place with the CIAC Responsible Care Re-verification Team. The strengths and challenges for Community Advisory Panels generally, and the North Shore Panel specifically, were discussed. CAP members expressed frustration with the reports from the companies provided for the CAP. Members expressed that the reports seem to be prepared by rote and don't provide meaningful information to enable CAP members to provide an external critical perspective on all matters related to the presence of the chemical industries and distributors in the community. Members stated they feel unsure about the "right" questions to ask the companies. The method of designating the CAP representative for re-verification audits was discussed at length. Concern was expressed that the CAP representative is chosen by the companies rather than CAP.

The discussion resulted in the following suggestions for change/action for the North Shore CAP:

- Prepare an orientation package for new members to CAP.
- Develop a list of questions for the companies to respond to at the first meeting of each CAP season.
- Have one company provide a detailed report per CAP meeting.
- Have the companies create a shared report for CAP rather than individual reports.
- Include information about transportation/transcare/transportation risk management plans and activities in the company reports (e.g. numbers of trains, barges, etc./reports from seismic studies and scenarios/copies of emergency response plans/reports of safety inspections).
- Ask the question "What is on your mind?" prior to each meeting to provide the companies an opportunity to respond.
- Conduct an annual review of the CAP mandate.
- Include requirements for participation for companies and community members on CAP in the CAP mandate.

- Conduct an annual evaluation of the CAP Facilitator.
- Consider changing the mandate for the CAP.
- Clarify the responsibilities of CAP members.
- Set annual challenges for the companies and CAP and increase accountability for these challenges.
- Have CAP choose the representative for re-verification audits.

Re-verification Team members thanked CAP members for the frank discussion and feedback. They reminded everyone that CIAC verification Reports are available at www.canadianchemistry.ca. Information about information about the Canadian Association of Chemical Distributors (CADDC) Responsible Distribution Code of Practise can be found at www.cadc.ca.

Close

The meeting ended at 8:20 pm.

COMPANY REPORTS

ERCO Worldwide Update

- **Production**
 - Plant has operated at capacity, except for three 1-day scheduled shutdowns for maintenance & acid washes – two for Line 7 & one for Line 8.
 - Initial planning meeting held with corporate engineering to plan our next major plant shutdown (14 days) for replacement of two transformers (Lines 7 & 8) and other major maintenance – will start on May 26th, 2015.
- **Safety/Environmental**
 - Employees have now worked 845 days since the last Recordable injury on July 26, 2012.
 - On October 27th, NV site had an external environmental audit – a few minor areas for improvement discussed at summary meeting – most notable is need for an improved oil drum storage building with appropriate containment and ventilation.
 - Emergency drill with District /City NVFD & Hazmat team being planned for late spring 2015.
- **General**
 - Site United Way campaign is underway this week.

Tom Miller

November 18, 2014

Community Advisory Panel (CAP)

November 18, 2014 Briefing Notes

Responsible Care – Safety, Security, & Environmental:

➤ Safety:

- There have been no recordable injuries to any employees since the last CAP meeting in September.
- We had one recordable injury to a contractor in September when a worker on our Caustic Modernization Project sustained a small, 2nd degree burn to his forearm. The worker was installing a new process line adjacent to a live, hot steam line which had been protected with a piece of insulation that was being moved along the work zone as the work progressed. The insulation piece moved out of position while work was being performed and the worker's arm contacted the hot steam line. The injury was not significant, but did require medication.
- During the course of this week the Chemistry Industry Association of Canada (CIAC) is conducting the 7th Responsible Care Verification audit of Canexus. The audit includes the North Vancouver facility specifically this time around and the endorsed, local CAP representative, Lisa Richardson, is serving on the audit team. Following our company reports this evening, the CIAC audit committee will be meeting with the CAP committee.

➤ Environment:

- There have been no environmental reportable incidents since the last CAP meeting in September.

➤ Security:

- There have been no security incidents since the last CAP meeting.

➤ Transportation:

- There have been no transportation incidents since the last CAP meeting

Plant Operations:

- The plant completed a planned maintenance shutdown that began in late September and concluded in early October. The work was completed without major incident. The next plant outage is not planned until early 2016.
- As discussed at many previous CAP meetings, we are in the process of replacing an old administration building on the site. The building is progressing well and we anticipate completion of construction and occupancy in late February 2015.

- As has also been discussed at many previous CAP meetings we are also moving ahead with our Caustic Process Modernization project. The project will improve plant efficiency by reducing steam demand and corresponding energy consumption.
 - The project demolition phase is nearing completion in parallel to the detailed engineering phase.
 - Port Metro Vancouver is currently processing our building permit application and we hosted a visit by the DNV last week to outline the project as well. Presuming permit approval is received, we anticipate construction to begin in early 2015 with completion and start-up of the new process late in the year.