



HERITAGE ADVISORY COMMITTEE MEETING

Wednesday, March 27, 2019

7:00 – 9:00 pm

District of North Vancouver Municipal Hall

Committee Room

MINUTES

Present: Jim Paul (Chair)
Jennifer Clay
Philip Baynton
Rob Henderson
Daniel Francis
Anne Savill (Vice Chair)
Kirk Taylor
Cllr. Matthew Bond

Regrets:
Melanie Montgomery
Amy Tsang

Staff: Angele Clarke, Community Planner
Nicole Foth, Community Planner
Mary Jukich, Community Service Clerk

1. Call to Order

The Chair called the meeting to order at 7:05.

2. Adoption of Agenda

Grant Program was added under item #9.

MOVED BY Robert Henderson and seconded by Anne Savill
THAT the amended agenda dated March 27, 2019 be adopted.

CARRIED

3. Adoption of the February 27, 2019 Minutes

MOVED BY Daniel Francis and seconded by Anne Savill
THAT the February 27, 2019 minutes be adopted.

CARRIED

4. Debrief on Tri-Municipal Heritage Committee Meeting

As a follow up to the recent heritage tri-committee meeting held on March 12th, 2019, the following comments were presented:

- If the tri-municipal meeting becomes an annual event, consider holding the meeting at each different municipality.

- Members requested further clarification with respect to the CNV's concept of exempting gross floor area from FSR calculations for heritage properties.

Action: Angele will provide the Committee with more information how this works.

- Members also requested more information about the CNV's pre-application process being used instead of the current process of the developers coming in with diagrams or plans and presenting their concept.

Action: Angele will request CNV's document outlining the pre-application process/requirements.

A suggestion was presented that it may be beneficial for the Committee to summarize the different tools and questions answered by the City. The summary could be used as information for Council at the workshop as key items of interest and awareness.

Action: Members to initiate a discussion on Basecamp and prepare draft correspondence on the tri-municipal committee meeting.

5. Heritage Strategic Plan Process Update

Members were informed that a date has not yet been determined for the Heritage Strategic Plan to be brought to Council. A question was raised on whether the Plan could be distributed to Council earlier; however, it was noted that before it can go to Council, signoff from management is required and this is usually done when the item is scheduled on the Council agenda. The intention is for the Plan to be presented at the Council workshop where staff can highlight key items and Council can familiarize themselves with the document.

6. 2019 HAC Workplan – Refine

Members reviewed the 2019 HAC workplan which now incorporates the previous suggestions to focus on work beyond heritage houses. Members were requested to indicate if they were comfortable with the workplan as presented. The following comments and suggestions were presented:

- Members could begin working on the short term items from the HSP;
- Consideration be given to forming small groups/subcommittees which could work on specific items and then report back to the group. A concern was raised that some of the

items may require resources. The Committee was informed that there is a budget which can be accessed for Committee work.

- A suggestion was presented to consider a speaker series in which a speaker specializing in heritage could do a presentation to the community.
- It was also suggested to further revise the workplan to remove the words “after HSP is approved” so that the workplan is not confined by when the HSP is approved.
- Revise action 1.1 to include DNV and HAC as leads.

Action: On Basecamp, members to create groups to work on specific actions.

7. Heritage Awards – Final Awardee List and Event Prep

The Heritage Awards ceremony will be held on April 15th during the regular Council meeting. As part of the heritage awards, presentation boards with information on the awardees will be available, as well as a short film. For this year, there are five awardees:

- 114 West Windsor
- 1043 Clements
- 1442 Harold
- 780 East 8th
- Alex Douglas

8. Update on Volunteers

A further update was provided with regard to the Capilano University student who is interested in doing some volunteer work for the Committee relating to heritage. The student is interested in doing a project review on the BC building code with a lens that the code be written to preserve heritage. At some point, the student will be invited to the Committee and do a short presentation.

9. Any Other Business

Grant Program

There was a discussion on the low number of applicants applying for grants this year and possible ways to increase the number of applications. In this regard, a suggestion was presented on whether it may be beneficial for the Committee to consider revising the Terms of Reference. Possible revisions to be considered could include;

- Allowing people to apply for grants as far as three years back;
- If for some reason there was not full awarding in one year, the funds could be accumulated to the next year;
- People who applied in the previous year should not be required to reapply, but just be put in the current year list for consideration.

MOVED BY Rob Henderson and seconded by Philip Baynton

That in future, the Committee work on revising the Terms of Reference for the grants.

CARRIED

10. Adjournment

The meeting was adjourned at 9:15 pm.

11. Next Meeting: Wednesday, April 24, 2019