



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, January 25, 2023
7:00 – 9:00 pm – via MS Teams
MINUTES

Present: Anne Savill (Chair)
Jim Paul (Vice Chair)
Jennifer Clay
Rob Griesdale
Alastair Moore
Cllr Jim Hanson

Regrets: Mel Montgomery
Trevor Ford

Guests: Kerry Magnus and Ian Abercrombie, on behalf of Rev. Helen Dunn

Staff: Isabelle Kim, Community Planner
Shannon Lambie, Community Planner
Mary Jukich, Committee Clerk

1. Call to Order

Anne Savill called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Jim Paul and seconded by Jennifer Clay
To adopt the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Jim Paul and seconded by Jennifer Clay
To adopt the November 23, 2023 minutes.

CARRIED

4. External Presentation

Kerry Magnus and Ian Abercrombie, on behalf of Rev. Helen Dunn presented a proposal for the St. Clement's Anglican Church North Exit Stair Replacement. The project consists of replacing the north exit stair which could not be repaired and there would be no changes to site coverage, setbacks, building height, parking, etc. On completion of the presentation, the following comments were provided to the presenter:

- The presenter was informed that the Heritage Committee offers grants toward heritage restoration and that the project may be eligible for a grant.
- Whether there could be some consistency with the stairs and the ramp as this was the most pronounced exit and entry.

- Clarification was requested around landscaping. The presenter indicated that discussion was underway on potentially placing a tree or bush near the stairs, and the path to the river would be unobstructed.
- Staff were requested to research on whether there were any setback requirements.

Subsequent to the presenter leaving the meeting no further comments were provided by the committee members.

MOVED by Rob Griesdale and seconded by Jennifer Clay

That the Community Heritage Advisory Committee has reviewed the proposal, and supports the general concept as presented.

CARRIED

5. Election of Chair and Vice Chair

Nominations were requested for the position of Chair. Jim Paul put his name forward, and as no further nominations were received, Jim Paul was acclaimed as the Chair of the committee.

Nominations were requested for the position of Vice Chair. Anne Savill put her name forward, and as no further nominations were received, Anne Savill was acclaimed as the Vice Chair of the committee.

6. Heritage Awards

Isabelle Kim provided an overview of the heritage awards noting the four categories for awards: maintenance and restoration for structures; heritage advocacy; heritage landscape preservations and enhancements; and compatible new design in a heritage context. In addition, information was provided on the guidelines for nominations and an overview was presented of past award winners.

In terms of granting awards, there was a discussion on whether it may be beneficial to have some guidelines when considering awards for general maintenance of a property and whether a roof replacement would qualify for an award as this was work that is usually necessary.

Committee members were informed that there were no public nominations submitted before the January 3, 2023 deadline, and that staff were seeking nominations by the committee. In this regard, staff provided the following properties for the committee's consideration.

- 461 East Kings Road
- 416 East Kings Road
- 267 West Queens – Exterior Painting
- 267 West Queens – Window Repair

On review and discussion of the properties, members indicated that an award be granted to 267 West Queens for the work on the window replacement.

MOVED By Jennifer Clay and seconded by Jim Paul

The Community Heritage Advisory Committee recommends that an award be granted for the window replacement to 267 West Queens.

CARRIED

7. Plaques Program

Shannon Lambie reported that there was a budget in place to begin the plaque pilot beginning with the 11 designated properties. Staff were working on determining the nature of the plaque, and at the recent tri-municipal meeting an idea was presented of possibly collaborating with the City of North Vancouver; however, further discussions would be required with the District's communications team, as well as other considerations, if a collaborative approach was taken.

Committee members reviewed the City of North Vancouver's heritage plaque template and it was noted that in terms of content, the committee members had previously completed some work around the content. Further consideration would also be required around the placement of the plaques on the properties as well as consultation with homeowners on whether they wished to retain their current plaques. During the discussion, it was suggested whether a QR code could be incorporated in the plaque which could link to a "living" document on the property. Members also indicated that in terms of the shape of the plaque, a similar shape across all municipalities would be immediately identified as a heritage plaque.

A suggestion was made to have a more modern style plaque based upon the CNV plaque template to coordinate with MCM style buildings. There may be potential to coordinate with the District of West Vancouver for this style of plaques.

In moving forward, staff will work on the possible design and begin consultation and outreach with designated heritage property owners. The plaque design must also be approved by Council before implementation.

8. Tri-Municipal Recap

Committee members were requested to provide feedback on the recent tri-municipal meeting, and some of the key highlights were as follows:

- Ideas and possible strategies were presented for incentivization and heritage preservation, and some of those strategies could be pursued. On discussion, committee members indicated that possible strategies could be around tax incentives, zoning and policy development.
- There were ideas on expanding events during heritage week and restoring some of the past activities and whether there was an opportunity for collaboration across other municipalities.

Heritage Week February 23 – 26

In terms of heritage week, committee members suggested that the community could be requested, through social media, to identify unidentified heritage assets, as well as a posting on the District's website, and through the North Shore News. Staff have discussed with the District's communications team potentially using social media as a tool for heritage week, and possibly sharing stories on social media and thereby socializing the idea of celebrating heritage week. As well in terms of engaging the community it may be useful to emphasize and focus on the definition of heritage.

Heritage Walking Tour Guides

Staff have approached the communications team to determine whether there was an opportunity to incorporate some of the maps into an online interactive walking tour map.

9. Updates to Register and Inventory

540 West Kings

In July 2022 the property owner provided information on the property to the District and requested that the property be added to the Heritage Register. During preliminary discussions, the property owner was informed that the property would be introduced to the Committee at the January meeting, and the Committee was in the process of updating and reviewing the criteria for the Heritage Register.

A brief background was provided on the property and based on a preliminary discussion of the construction value and the story of the person who built it and role in the community, the property could be considered for inclusion in the heritage register. However, as staff anticipate that there could be further properties presented for consideration, it was suggested that the heritage register criteria be re-visited and included in the committee's workplan for this year.

10. Properties Tracker

The following updates were provided:

- 732 East 9th Street – application for building permit.
- 1466 Ross Road – the listing was removed and assumption is that the property was sold.
- 5776 Sunshine Falls – preliminary HRA application was concluded December 2022.
- 195 Windsor Road East – the church may be de-congregating.
- 3074 – 3096 Mountain Highway – received recent development inquiry.

- 3647 Sunnycrest Drive – demolition permit was issued.

11. Recruitment

The committee will be seeking a replacement for Philip Baynton, member at large, who recently resigned. In addition, there continues to be a vacancy for a landscape architect, and members were requested to check their networks for possible volunteers.

12. Any Other Business

The committee members requested that staff undertake a review and reorganization of the folders and information posted to Basecamp.

Committee members discussed the possibility of resuming the Council heritage tour which was normally held on the same evening as the heritage awards. In this regard, Councillor Hanson will canvas Council members around interest in a heritage tour in advance of the heritage awards, either on the same evening or scheduled for another day, and report back at the February meeting.

13. Adjournment

The meeting was adjourned at 9:00 pm.

Next Meeting: Wednesday, February 22, 2023