



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, May 24, 2023
7:00 – 9:00 pm
Hybrid Meeting (In-Person and via MS Teams)
MINUTES

Present: Jim Paul (Chair)
Anne Savill (Vice Chair)
Jennifer Clay
Mel Montgomery
Alastair Moore
Rob Griesdale
Trevor Ford

Regrets: Cllr Jim Hanson

Staff: Isabelle Kim, Community Planner
Mary Jukich, Committee Clerk

1. Call to Order

The Chair called the meeting to order at 7:03 pm.

2. Adoption of Agenda

MOVED by Jim Paul and seconded by Anne Savill
To adopt the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Jim Paul moved and Trevor Ford
To adopt the April 26, 2023 minutes.

CARRIED

4. Council Heritage Tours

Isabelle Kim, Community Planner reported that the Council heritage tour will take place on Monday, June 5th, at the Moon Residence, 2576 Edgemont. In terms of details, committee members will meet at the District Hall at approximately 5:00 pm for light refreshments and then carpool to the property. It is expected that the tour will be approximately 30 to 40 minutes. In addition, Alastair Moore will say a few words on behalf of the committee and possibly highlight that the property was a previous award winner and grant recipient.

5. Committee Workplan 2023

Based on the discussion at the previous committee meeting, the workplan was revised to focus on items that the committee members could lead or have more involvement. On review and discussion of the workplan, the following comments were provided by the committee members:

- Increase awareness of heritage awards
In terms of this item the committee members referred to the postcards that are distributed by staff for promoting heritage grants and awards. Item was removed as this would be a staff-led action.
- Heritage Walking Tour Story Map
Clarification was provided that this was the digitization of the walking tour brochures. At the moment, there are three existing brochures, Edgemont, Capilano and Lower Lonsdale and the new platform can accommodate up to six. Committee members were requested to suggest potential itineraries that could be incorporated. In this regard, Jennifer Clay will provide the brochures for North Lonsdale, Deep Cove, Skid Row and Shake Down Poets Corner. Committee members are still encouraged to submit itineraries before the July HAC meeting.
- Interpretive Heritage Signage
Information was provided that this was the Murdo Frazer cabin restoration project and that work will take place in the summer. Work is underway on the signage and once complete, will be brought to the committee for consultation.
- Tri-Municipal Heritage Tour
Based on current staff capacity, this item was removed from the workplan.
- Committee members also discussed work around adding properties to the heritage register. In terms of adding properties to the heritage register, Donald Luxton has reaffirmed that a statement of significance was required in order to add properties to the register but could be a financial hurdle for property owners. In this regard, it was suggested that it may be beneficial that the committee members maintain, and update, an already existing list of properties for their own reference. Anne and Jennifer will coordinate additions to their previous efforts. See new file uploaded to Basecamp: Proposed Register check list.xlsx in the Heritage Register & Inventories folder.
- Education and Engagement
As the letter writing action item did not move forward, this was removed from the workplan.
- School District
Although feedback was not previously provided around moving forward with this item, it was noted that ideally this project could dovetail with Heritage Week. Once the District provides parameters and scope, both the City and District school board will be contacted.

6. Heritage Walking Tour Story Maps

This item was addressed during the workplan discussion.

7. Staff Updates

(a) Heritage Awards Attendance

As a follow up from the April committee meeting, information was provided that in terms of attendance at this year's heritage award event, there were 20 attendees from heritage and 30 from design excellence.

(b) HAC Recruitment

Committee members were informed that a new committee member has been identified and will be recommended to the Oversight Advisory Committee.

8. Properties Tracker

The following properties were added to the Properties Tracker:

- 1120 Harold Road – applicant met with staff about revising detailed application.
- 2720 Pemberton Avenue (Murdo Frazer Cabin) – scope of work has been revised to exclude foundation repairs that will no longer require a building permit application. Work is scheduled to start late summer.
- 1202 Ross, Rob Griesdale contacted Polygon and informed that the committee continues to be interested in the plans for the heritage house.

9. Any Other Business

No other business items were presented.

10. Adjournment

The meeting was adjourned at 8:30 pm.

Next Meeting: Wednesday, June 28, 2023