



# COMMUNITY HERITAGE ADVISORY COMMITTEE MINUTES

Wednesday, March 27, 2024  
Hybrid (In Person and via MS Teams)  
7:00 – 9:00 pm

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**Members:** Jim Paul (Chair) Anne Savill  
Mel Montgomery Rob Griesdale (Vice Chair)  
Jennifer Clay

**Regrets:** Cllr Jim Hanson

**Staff:** Isabelle Kim, Community Planner  
Mary Jukich, Committee Clerk

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**1. Call to Order**

The Chair called the meeting to order at 7:00 pm.

**2. Adoption of Agenda**

MOVED by Jim Paul and seconded by Jennifer Clay  
To adopt the agenda.

**CARRIED**

**3. Adoption of Minutes**

A typographical error was noted on the minutes.

MOVED by Jim Paul and seconded by Anne Savill  
To adopt the amended February 28, 2024 minutes.

**CARRIED**

**4. Community Heritage Awards**

Two nominations were previously approved by the committee for the heritage awards, the Capilano Suspension Bridge Park and Grouse Mountain. The awards ceremony is scheduled for April 22<sup>nd</sup> and will take place during the Council meeting which will start at 7:00 pm. The invitations will be sent out by email this week.

There was a discussion on the potential nomination for the schoolhouse particularly as the Squamish language is being taught there and thus fulfil cultural heritage. However, clarification was provided that the schoolhouse is located on reserve and not on district land and therefore cannot be nominated for an award.

**5. Workshop: Reporting to Council**

As part of the annual reporting, committee members were requested to consider for this year, whether they wished to develop a formal or an information report to Council. It was noted that in past years,

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the committee provided a summary of their work, including successes and challenges. As well, there were templates from past presentation that can be updated, and this can be further discussed on Basecamp. Committee members also indicated that their preference was to present to Council once Bill 44 comes into effect and is better understood.

In addition to presenting to Council, it was noted that there had been previous conversations around beginning a dialogue with the Planning Department to give them a sense of the issues that heritage homeowners have encountered and whether it may be beneficial for the committee to have some sort of educational tools or information available for the homeowners.

A question was raised on whether Bill 44 should be brought up during the committee's report to Council to acknowledge that the committee is concerned about the possible impact to heritage conservation. Committee members were informed that staff are working on reviewing the legislation and possible implications to heritage conservation and once the analysis is complete, a report will be presented to Council. In terms of Bill 44 and possible impact to HRA's, there may not be any definitive answers until June 30.

Regarding the Building Code particularly around the alternate compliance section, committee members indicated that it may be beneficial for them to have a better understanding of this section so that they are familiar with what may or may not be possible when projects are presented at the committee. In addition, it would be valuable for building inspectors as well as planners to be familiar with the Building Code section so that consistent information is provided to heritage homeowners. In moving forward, staff will have internal conversations to ensure that information being provided to the public is consistent, including updating the website.

## **6. Staff Updates**

### **(a) Bill 44**

This item was addressed during the Workshop discussion.

### **(b) Community Heritage Grants Evaluations**

Regarding the heritage grant evaluations, staff have simplified both the scoring and the questions, and it is anticipated that the grant applications will open in mid-May. The timelines have shifted based on feedback from the committee members that their preference was to review the applications in September and approve the grants in October.

The committee previously discussed whether or not it made sense to establish how certain projects would be evaluated during the grant process. The Canada Parks Guide is a resource that will be updated to the website for reference in this regard. In addition, it was suggested that the committee members update a previous document which contained some rules and examples that could be used to assist with the decision making when reviewing grant applications.

### **(c) Building Code Updates**

Discussions are underway internally regarding the alternative compliances section of the building code particularly around the lack of clarity and the need for consistency.

**(d) Heritage Walking Tour StoryMaps**

Staff provided a brief review and summary of the heritage walking tour and the work completed to date. During the review, it was suggested whether it may be beneficial to have some metrics to measure interest and engagement of the walking tour as this information could be reported to Council. As well, a suggestion was presented on whether there could be a link from GEOweb to the StoryMap. Staff will explore whether this can be done.

**7. Properties Tracker**

Staff provided an updated on the properties tracker including information on the following properties:

- 3490 Church Street – applied for a demolition and building permit.
- 390 East Kings Road – applicant has applied for a building permit.
- 1886 Berkley Road – applied for a building permit.

Committee members were informed that as there is no legislative requirement for development applications to be reviewed by the committee, staff are re-visiting the review process of heritage inventory properties in order to develop a clear framework in light of Bill 44. In this regard, a question was raised on whether there would be value in offering an incentive, i.e., fast-tracking the application, for homeowners to bring the application to the committee. Staff indicated that homeowners who have a heritage inventory property are eligible for a grant or an award and receiving feedback from the committee is only to assist them understand the heritage value of their properties, and that the committee's concerns will be raised during the internal discussions.

**8. Any Other Business**

Clerks have confirmed that Jim Paul, Mel Montgomery and Jennifer Clay will be participating in the recruitment video filming process.

Clerks have implemented a new system wherein they will be managing the overall recruitment process including vetting the applications and then sending them to staff.

**9. Adjournment**

The meeting was adjourned at 8:45 pm.

**Next Meeting: Wednesday, April 24, 2024**