



COMMUNITY HERITAGE COMMITTEE MEETING

Wednesday, February 26th, 2020

7:00 – 9:00 pm

District of North Vancouver Municipal Hall

Committee Room

MINUTES

Present: Jennifer Clay
Philip Baynton
Rob Griesdale
Jim Paul (Vice-Chair)
Anne Savill (Chair)
Cllr. Matthew Bond

Regrets: Daniel Francis
Alastair Moore

Guests: Tina Atva, Manager, Community Planning

Staff: Nicole Foth, Community Planner
Mary Jukich, Community Service Clerk

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Adoption of the Agenda

MOVED by Jennifer Clay and seconded by Jim Paul
To adopt the agenda.

CARRIED

3. Adoption of the January 22nd, 2020 Minutes

MOVED by Jennifer Clay and seconded by Jim Paul
To adopt the minutes.

CARRIED

4. Election of Vice-Chair

Members were requested to volunteer to serve as Vice-Chair. Anne Savill nominated Jim Paul and as no further nominations were received, Jim Paul was acclaimed as the Vice-Chair of the Committee.

5. Heritage Tour and Awards Event Debrief

During a roundtable discussion, members provided the following comments and feedback on the Heritage Tour and Awards Event:

Heritage Tour

- Philip Baynton was acknowledged and thanked for hosting a tour of his home.

Awards Event

- Name tags and Committee members serving as hosts for awardees was new for this year, and worked well during the event.
- As a result of the small number of people in attendance, there was more opportunity to mingle this year as opposed to last year, and in going forward to be cognizant of how many people are invited.
- The size of the space worked well in relation to the number of attendees.
- Presenting the research information and speaking on each awardee worked well.
- Also new for this year was that the Awards Event was held on the same evening as the Heritage Tour. However, it was suggested that it may be more beneficial to separate the events, as having both events on the same evening may be a large time commitment from both Councillors and members.
- Concern was raised that not all Councillors attended the events. In prior years, the event was held in conjunction with a Council meeting and this format may encourage a higher attendance of Councillors. Consideration should be given to possibly going back to the previous format of scheduling the awards event with a Council meeting.
- Some further suggestions were presented to also consider scheduling the awards event on the same evening as a Council workshop, other awards nights (e.g., youth awards), or in conjunction with an event at the Archives.
- A comment was made that there was a different feel to the event this year as a result of holding it in February. Last year the event was held in the spring (April), and with the longer daylight hours, attendees were able to go outside wherein this year, in February attendees were confined inside. Members felt that it was not important to hold the awards event during or near Heritage Week in February.

The feedback and comments from the event will be taken back to staff for their consideration when planning next year's event.

6. Heritage Awards Guidelines

As background, upon further staff review of the list of award nominations developed for heritage awards, and after discussions with senior staff, it was determined that it was not appropriate to have a staff member receive a heritage award. Upon review of another nomination, it was found that work was done without permits. As such, and to avoid this situation in the future, a draft document was developed setting out some guidelines for awards evaluation and presented to the Committee for their review.

During the discussion, concerns were raised that the intended staff nomination was well deserving of some form of recognition for their work and efforts. Several ideas were proposed including an award, letter, or token of appreciation from the Committee or Council, or a Council member recognizing the person during the 100th celebration of the museum in September.

Action: Cllr Bond will bring the possible recognition ideas to Council for their input.

Action: Nicole will post draft heritage award guidelines on Basecamp for Committee review.

7. HAC Overview

Nicole Foth provided an overview of the Heritage Advisory Committee, list of activities and accomplishments, terms of reference, duties, membership and meeting schedule, as well as an overview of Basecamp. During the presentation, the following comments were provided:

- A request was presented to have one printed copy of the Parks Canada Standards and Guidelines document to facilitate taking the document home for review.
- Request to post application documents coming to the Committee for review on Basecamp several days prior to the meeting date so that there is an opportunity for members to review the proposed application and come prepared for discussion.
- Staff were requested to provide some refresher training on Basecamp, including where to post documents/comments. It was also suggested that it may be beneficial to have one person do some organizing of the documents.

Action: Nicole Foth will review and do some reorganization of the documents on Basecamp.

8. 2020 Draft Workplan

The 2020 draft workplan was presented to the Committee for review and discussion. Categories of tasks included heritage tour, heritage awards, heritage grants, Heritage Strategic Plan implementation, and items for review as applicable (e.g. applications).

The main project presented for Heritage Strategic Plan implementation was Action 4.12 in the Heritage Strategic Plan: Explore options for incentivizing retention of heritage sites, such as stratification, density bonus, or area exemptions. Focus would be on retention of heritage sites already identified in the Register and inventories. On discussion, the following comments were made:

- Interest expressed in instituting a values-based heritage valuation system. Expanding the definition of what is considered heritage and to do this work will hinge on how to evaluate what fits into the heritage category. It was acknowledged that this could be considered to be the next main implementation project.
- Interest expressed in including natural and cultural landscapes and values, and more easy and accessible information will help owners and people looking for heritage properties and what they can do on them.
- Agreement with the draft workplan as proposed.

The following other projects were discussed:

- Grant programs terms of reference – Once the budget amount is confirmed, possibly revise the terms of reference or consider changes to the existing program.
- Review the Accessibility for Historic Places by Heritage BC – this would include looking at physical accessibility of heritage buildings and fitting with Parks Canada guidelines. This could be adopted as a reference document for consultation. Jim volunteered to review this document.
- If time permits, some possible options as a secondary project could be:
 - Heritage interpretation
 - Heritage utility box wraps
 - Interpretive heritage signage in parks
 - Reintroduce plaques program

Action: Jim Paul will review the Accessibility for Historic Places by Heritage BC document.

9. OCP Targeted Review

Mel Montgomery provided a brief summary of the OCP targeted review stakeholder workshop on housing and the heritage-related aspects. At the workshop, stakeholders broke into groups and ideas were brought forward around heritage coach houses and conserving existing heritage buildings. Stakeholders also looked at issues around large houses, housing diversity and where heritage could fit in, and discussion continues to be focussed on affordable housing.

10. Any Other Business

(a) 2357 Riverside Drive

Members were informed that Council directed staff to withhold the demolition permit for the carport and arrange an inspection of the property. The homeowner expressed interest in a Heritage Revitalization Agreement and was encouraged to provide the concept for the site and submit a preliminary application.

(b) Heritage Register Update

The Heritage Register will be going to Council on March 2nd for approval.

(c) Joint North Shore Meeting

The joint Committee meeting is tentatively scheduled for April 22nd and further information will be brought to the next meeting and posted on Basecamp.

11. Adjournment

The meeting was adjourned at 9:10 pm.

12. Next meeting: Wednesday, March 25th, 2020