

# Electrical Contractor Permit Application

Building Department: 604-990-2480, [building@dnv.org](mailto:building@dnv.org)

## INSPECTIONS:

- Submit a Contractor's Authorization and Declaration form to the address above, or by email to [electricaldept@dnv.org](mailto:electricaldept@dnv.org)
- If you submit your request by 2:30pm Monday – Friday (excluding statutory holidays), you can schedule your inspection for the next business day

Location of Work		ELEC			
Address					
Occupancy Type	<input type="checkbox"/> Single Family	<input type="checkbox"/> Duplex/Townhouse	<input type="checkbox"/> Commercial	<input type="checkbox"/> Institutional	
	<input type="checkbox"/> Single Family with Secondary Suite	<input type="checkbox"/> Multi-Family Apartment	<input type="checkbox"/> Industrial	<input type="checkbox"/> Government	
Type of Work	<input type="checkbox"/> New Construction	<input type="checkbox"/> Alteration/Addition	<input type="checkbox"/> Replacement/Repair		
Description of Work			<b>Total Value of Work</b>	\$	
<b>Building Permit Status</b>					
Is this work related to a current Building Permit?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
If yes, is the Building Permit issued?	<input type="checkbox"/> Yes		Building Permit Number BLDG _____.		
<b>Contractor Information</b>					
<i>Note: All correspondence and invoices will be sent to this contact unless specified otherwise</i>					
Contractor					
Business Licence number			Electrical Contractor Licence No (LEL)		
Mailing Address			City	Postal Code	
Email			Phone	Cell	
<b>By signing or clicking the box below, I affirm that the information provided in this application for an electrical permit is true and correct and agree to comply with the BC Electrical Code and Regulations and the District's Construction Bylaw. I further agree to indemnify and save harmless the District of North Vancouver and its employees against all claims, liabilities, judgements and costs arising from any work done pursuant to this permit.</b>					
Signature					
I understand that checking this box constitutes a legal signature <input type="checkbox"/>			Date		
<b>Homeowner Information</b>					
Name					
Email			Phone	Cell	

Installation Details (For completion, ensure all fields are filled out)			
Appliance	Quantity	Appliance	Quantity
*Air conditioner		Range	
Baseboard heaters		Range for licensed child care facility	
Capacitor		Range for secondary suite	
* Electric vehicle (EV) charger		Sauna	
Dishwasher		Sign Installations	
Dryer		Subpanels	
Duct work/underground Raceway		Suite Rough-In	
Emergency lights		Surface-Wired Outlets	
Fire alarm		Transformers	
Floor heating		Water Heater	
Furnace/Boiler – Electric		<b>Low Voltage Cabling</b>	<b>Quantity</b>
Furnace/Boiler – Gas/Oil		Audio	
Garburator		Intruder alarm	
Generator		Telephone/Data	
*Heat Pump – Mini-Split		TV	
**Heat Pump – Other		<b>Solar photovoltaic panel installation</b>	
*Hot Tub		Are you installing solar photovoltaic panel(s)	<input type="checkbox"/> yes <input type="checkbox"/> no
Hydro massage tub (Jacuzzi)		For residential buildings: value of the work for the sole purpose of installation of solar photovoltaic panels:	\$
Outlets and Fixtures		<i>This is a portion of the Total Value of Work for the sole purpose of installation of solar photovoltaic panels.</i>	
Other (please specify)			
Radiant ceiling heat panels			
<b>(Required) Service Characteristics</b> <i>Not Required for Low Voltage Cabling</i>		<b>Service Details</b>	
<b>Single Family Residential:</b>		<b>Orientation</b>	<b>Service Type</b>
Volts		<input type="checkbox"/> DIP	<input type="checkbox"/> New
Amps		<input type="checkbox"/> SUB	<input type="checkbox"/> Existing
Phase	<input type="checkbox"/> 1 / <input type="checkbox"/> 3	<input type="checkbox"/> Overhead	<input type="checkbox"/> Reconnection
Number of Meters Required		<input type="checkbox"/> Underground	<input type="checkbox"/> Service Change
Number of Wires Required	<input type="checkbox"/> 3 / <input type="checkbox"/> 4		<input type="checkbox"/> Service Repair
			<input type="checkbox"/> Temporary Construction
<b>Commercial/Industrial/Multi-Family:</b>		<b>* Load calculations are required and must be provided at time of application for:</b>	
Volts		<ul style="list-style-type: none"> <li>• Air Conditioner</li> <li>• Car Charger</li> <li>• Heat Pump</li> <li>• Hot tub</li> <li>• Sauna</li> <li>• Any new kitchen appliance above 20A</li> </ul>	
Amps			
Phase	<input type="checkbox"/> 1 / <input type="checkbox"/> 3		
KVA			
HP			
Number of Meters Required			
Number of Wires Required	<input type="checkbox"/> 3 / <input type="checkbox"/> 4		
<b>Plans or drawings are required and must be provided at time of application for any work that has:</b>		<b>Strata letter of approval required</b> for non-single family dwellings for Car Charger installations. Please refer to <a href="#">MRL ELE103: Installation Requirements for EV Chargers</a>	
a) Installation greater than 200 Amps		<b>Declaration form required</b> for <i>residential</i> Air Conditioner and Heat Pump installations plus, where applicable, strata meeting minutes.	
b) Installation of 750 Volts or greater		<b>**Heating permit</b> is also required for Heat Pump – Other installations.	

The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 West Queens Road, North Vancouver.