



# Student Film Permit Application Form

District of North Vancouver  
Film Office

355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form? 604-990-2437 or [filming@dnv.org](mailto:filming@dnv.org)  
Form submission: Submit by email to address above

**COMPLETION: To ensure legibility, please complete, sign the printed copy and submit to the department and address indicated above.**

**Film Permit Number:** \_\_\_\_\_ (DNV office use only)

## Contact Information

**Proposed Film Location:** \_\_\_\_\_

Describe location by civic address, city block number(s), park name, etc.

**Production Title:** \_\_\_\_\_

**School Program:** \_\_\_\_\_ **What Year in Program?** \_\_\_\_\_

**School:** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ eMail \_\_\_\_\_

**Instructor:** \_\_\_\_\_

Cell \_\_\_\_\_ Office \_\_\_\_\_ eMail \_\_\_\_\_

**Location Manager:** \_\_\_\_\_

Cell \_\_\_\_\_ eMail \_\_\_\_\_

**Director:** \_\_\_\_\_

Cell \_\_\_\_\_ eMail \_\_\_\_\_

## Schedule

	Start Date	End Date	Start Time	End Time
Prep				
Shoot				
Wrap				

## Proposed Activities – circle applicable activity

Explosions / Gun Fire  
Document Number: 1230160

Drive up/away

Car Stunt

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Exposed Weapons

Drive By

Wet Down

Fire

Traffic Control

Action Stunt

Rain or Snow

On Street Filming

Use of Animals

Extended Curfew Hours

Exterior Set Construction

### Additional Information

Total number of crew on location: \_\_\_\_\_

Total number of cast & extras on set: \_\_\_\_\_

Length & type of work trucks: \_\_\_\_\_

% Interior Filming: \_\_\_\_\_ % Exterior Filming: \_\_\_\_\_

### Please provide an accurate written description of scene(s) occurring on location on a separate document.

*We, the undersigned, take responsibility for ensuring that all activity performed around the assigned area is done in an appropriate and safe manner, and that the activity is restricted to the assigned area(s). We also agree to abide by the conditions of this application and all District of North Vancouver guidelines and by-laws.*

\_\_\_\_\_  
Signature of Location Manager

\_\_\_\_\_  
Date

*Except to the sole negligence or wilful misconduct of the District of North Vancouver or its servants or employees, the applicant agrees to indemnify and save harmless the District of North Vancouver, its elected and appointed officers, agents, servants, and employees from and against all liability, claims, damages, losses, costs, actions, causes of actions, suits, proceedings expenses and demands of every kind, description and nature whatsoever, including legal fees and disbursements arising out of or in any way connected with the issuance of this permit or with the use of the District of North Vancouver properties pursuant to this agreement.*

\_\_\_\_\_  
Signature of Instructor as School Representative

\_\_\_\_\_  
Date

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

Approved: \_\_\_\_\_  
Film Office Liaison Signature

Date: \_\_\_\_\_

Unless specifically approved. **VEHICLE AND PEDESTRIAN TRAFFIC MUST REMAIN UNINTERRUPTED AT ALL TIMES** Signature above authorizes work as described. This document must be on set at all times. All activity must be completed within filming hours: Monday–Friday 7am-11pm. Saturday 8am-11pm. Sunday 8am-11pm.