

Soil Permit Application

Building Department: 604-990-2480, building@dnv.org

Location of Work				SOIL	
Address		City		Postal Code	
Legal Description	Lot		Block	District Lot	
	Plan		PID		
Description of Work					
Building Permit # (If applicable)				Date	
Applicant Information					
Applicant/Site Contact Name					
Mailing Address		City		Postal Code	
Phone		Cell			
Email					
<p>By signing or clicking the box below, I affirm that the information provided in this application for a soil permit is true and correct and agree to comply with the BC Building Code and Regulations and the District's Construction Bylaw. I further agree to indemnify and save harmless the District of North Vancouver and it's employees against all claims, liabilities, judgements and costs arising from any work done pursuant to this permit.</p>					
Applicant's Signature					
I understand that checking this box constitutes a legal signature <input type="checkbox"/>		Date			
Owner's Authorization					
<p>This section must be completed if the applicant is not the owner. If applicant is the registered property owner, proceed to next section.</p>					
Owner's Name					
Mailing Address		City		Postal Code	
Phone		Cell			
Email					
<p>By signing or clicking the box below, I affirm that the information provided in this application for a soil permit is true and correct and agree to comply with the BC Building Code and Regulations and the District's Construction Bylaw. I further agree to indemnify and save harmless the District of North Vancouver and it's employees against all claims, liabilities, judgements and costs arising from any work done pursuant to this permit.</p>					
Owner's Signature					
I understand that checking this box constitutes a legal signature <input type="checkbox"/>		Date			

Permit Checklist			
Please answer the following questions to the best of your knowledge. If you do not know the answer, please answer YES.			
PROPOSED WORK AFFECTING SOIL			
Section		YES	NO
1	Is the location of work in a Development Permit Area (If unsure, please check maps online on GeoWeb or at Municipal Hall)		
2	Are you depositing or removing more than 18 cubic meters (approximately two (2) truckloads) of soil, gravel, sand, drain rock or other loose materials such as broken concrete? If you answer YES, a Sediment and Erosion Control Plan may be required. This does not apply to Single Family Dwellings. (see Definitions, page 3)		
3	Will you disturb or excavate the soil or surface ground cover?		
4	Are you excavating on terrain that has a slope greater than 30 percent		
5	Are you planning on working with 5m (16.5 ft) of any trees: a) On your property? b) In shared ownership? c) Located on adjacent neighbouring property either privately or publicly owned? This includes removal or pruning of trees, disturbing roots during excavation or changing the grade in any way. If YES, ENV 118 Arborist Report and ENV 105 Tree Location Sketch Plan may be required.		
6	Has the site ever been used for commercial or industrial purposes? If YES, a completed BCMOE Site Profile Form may be required (see Definitions, page 3)		
7	Are there currently underground storage or residential heating oil tanks on the site? If YES, a letter will be required stating the last date of use of the tank and what you propose to do with it (i.e Fill or remove it)		
Knowingly making a false declaration on this form may lead to prosecution if you proceed with work without a valid permit.			
<p>The personal information collected on this form is done so pursuant to the <i>Community Charter</i> and/or the <i>Local Government Act</i> and in accordance with the <i>Freedom of Information and Protection of Privacy Act</i>. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.</p>			

Definitions

Soil Permit Application #: This number will be provided by the Building Department when you complete your initial Soil Permit Application. When calling the District regarding your Soil Permit, have your Soil Permit Application number ready to receive faster service.

Development Permit Area: These are areas designated by the District as being environmentally sensitive or potentially hazardous for development. They are grouped into three categories:

- Area 1 - Protection of the Natural Environment;
- Area 2 - Protection from Hazardous Materials or Conditions; and
- Area 3 - Development Guidelines for commercial, industrial and multifamily residential uses.

To determine if your project is within one of these areas, check the maps at the Environment Department counter or on GeoWeb on the District website.

Sediment and Erosion Control Plan: Sediment and erosion control plans are required on Non-Single Family Developments to ensure that sediment-laden water does not enter a watercourse or storm drain as a result of construction activity. The plan outlines the way in which exposed soil, surface water and groundwater will be managed during construction.

Disturb or Excavate: An excavation is any type of digging or soil disturbance. This includes work to uncover a water main or a site foundation. A disturbance of soil is any type of work that moves soil. This includes activities such as sod removal or landscaping.

BC Ministry of Environment (BCMOE) Site Profile Form: Completion of a site profile form will be required *only* for sites that have been used or zoned for industrial or commercial land-use activities. A site profile may require BCMOE review. The Site Profile Form will be provided by the DNV Environment Department. Please see Fees and Charges Bylaw 6481 for the current fee for a site profile. For more information on the site profile, contact the DNV Environmental Department at environment@dnv.org

Underground Storage Tanks: This is any type of permanent underground tank usually used to store fuel or other petroleum product. This includes gasoline retail stations and fuel tanks used to store heating oil.

Residential Heating Oil Tanks: These are fuel storage tanks that are used to store home heating oil. These tanks can be located above or below the ground. These tanks are mainly seen in older homes and are rarely in use today.