

Topic	Person	Start Time	Allotted Time (minutes)
<b>1. Panel Welcome &amp; Dinner</b>			
Welcome & Dinner	Panel	5:45	15 minutes
<b>2. Administration</b>			
a) Open Meeting, Attendance (see page 2)	Chair	6:00	2 minutes
b) Adoption of Minutes: Meeting of November 9, 2023	Chair	6:02	3 minutes
c) Staff Announcements		6:05	5 minutes

Topic	Person	Start Time	Allotted Time (minutes)
<b>3. Project Review</b>			
a) Address: <b>Emery Place</b> Details: <b>Development Permit for Form and Character for a single 66 apartment unit building</b>			
<i>Presentation Set Up</i>	Presentation Team	6:10	5 minutes
<i>Introduction by Staff and Clarification Questions for Staff</i>	Franki McAdam, DNV Planner	6:15	10 minutes
<i>Applicant Team Presentation</i>	Chris Lee, Applicant, <i>Mosaic</i>	6:25	20 minutes
	Harper Sherman & Bob Worden, Architect, <i>RWA Architecture</i>		
	Alexa Gonzales & Jasmine Cress, Landscape Architect, <i>ETA Landscape Architecture</i>		

<i>Clarification Questions for Applicant Team</i>	Panel	<b>6:45</b>	10 minutes
<i>Urban Designer Comments</i>	Alfonso Tejada	<b>6:55</b>	10 minutes
<i>Panel Individual Comments, Discussion, Motion, and Vote</i>	Panel	<b>7:05</b>	30 minutes
<i>Applicant Response</i>	Applicant Team	<b>7:35</b>	5 minutes

Topic	Person	Time	Allotted Time (minutes)
<b>4. Year in Review and Close of Meeting</b>			
<i>General discussion looking back on the year and to next year.</i>	Kevin Zhang	<b>7:40</b>	30 minutes

## Attendance

### Panel Members

Jean-Pierre Mahé, *Architect*

Kelvin Lit, *Architect*

Nathan Shuttleworth, *Development Industry Representative*

Rafael Santa Ana, *Architect*

Alexis Chicoine, *Disabilities Representative*

Brian Newton, *Visual Arts Representative*

Joshua Bernsen, *Landscape Architect*

Sgt Kevin Bracewell, *RCMP Crime Prevention*

Nancy Paul, *Landscape Architect*

Alfonso Tejada, *Urban Designer*

Kevin Zhang, *Staff Liaison*

Dennis Wong, *Planning Assistant*

### Presenters

Franki McAdam, *Development Planner*

Chris Lee, *Applicant, Mosaic*; Harper Sherman & Bob Worden, *Architect, RWA Architecture*; Alexa Gonzales & Jasmine Cress, *Landscape Architect, ETA Landscape Architecture*