



## COMMUNITY HERITAGE COMMITTEE MEETING

Wednesday, January 23<sup>rd</sup>, 2019

7:00 – 9:00 pm

District of North Vancouver Municipal Hall

Committee Room

### MINUTES

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**Present:** Jennifer Clay  
Rob Henderson  
Daniel Francis  
Melanie Montgomery  
Jim Paul (Chair)  
Anne Savill  
Kirk Taylor  
Amy Tsang  
Cllr. Matthew Bond

**Regrets:** Philip Baynton

**Guests:** Michelle George, Tsleil-Waututh Nation  
Ginevra Toniello, Tsleil-Waututh Nation

**Staff:** Angele Clarke, Community Planner  
Mary Jukich, Community Service Clerk

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**1. Call to Order**

The meeting was called to order at 7:00 pm.

**2. Welcome and Introductions**

Members were introduced and welcomed to the Committee.

**3. Voting for 2019 Chair and Vice Chair**

A call was made for nominations for the position of Chair for a one-year term. Jim Paul was nominated and indicated agreement to serve as Chair.

MOTION without objection

To elect Jim Paul as Chair

**CARRIED BY ACLAMATION**

A call was made for nominations for the position of Vice-Chair for a one-year term. Anne Savill was nominated and indicated agreement to serve as Vice-Chair.

MOTION without objection

To elect Anne Savill as Vice-Chair

**CARRIED BY ACLAMATION**

**4. Adoption of Agenda**

MOVED BY Rob and seconded by Jennifer  
TO adopt the agenda.

**CARRIED**

**5. Adoption of the November 28, 2018 Minutes**

MOVED BY Dan and seconded by Anne  
TO adopt the minutes.

**CARRIED**

**6. Presentation on Cultural Heritage from Tsleil-Waututh Nation**

As background, Angele previously reached out to the Tsleil-Waututh Nation on whether they wished to be engaged in the draft Heritage Strategic Plan. The Tsleil-Waututh Nation offered to review the Plan as well as provide a presentation to the Committee on cultural heritage. On behalf of the Tsleil-Waututh Nation, Michelle George, Referrals Analyst and Council member, and Ginevra Toniello- Archaeology & Cultural Heritage Program Coordinator, provided the presentation, and some of the key highlights were as follows:

- Stewardship Policy
  - Stewards of the lands and resources
  - Rebuild the health of the territory
  - Resource management
  - Face of TWN on the territory
  - Reviewing projects
  - Building relationships
  
- Types of archaeological materials and features include: artifacts, shell middens, hearths, mounds/depressions, and fish traps. As described was the history and culture of the past as it relates to living cultures of today.
  
- Archaeological deposits tell us information about dates of use, preservation, paleo-environmental reconstruction, scientific baseline data, and people's daily lives.
  
- Importance of cultural heritage is to: connect past and present, inform stewardship initiatives, and protect ancestors.

Following the presentation, members discussed how the Tsleil-Waututh Nation could be incorporated into the Strategic Plan. Some of the items discussed were as follows:

- Consider some form of plaquing which could include a digital reader or an interactive method to honour oral history.
- Look for opportunities to put the “face” of the First Nations back into the territory.
- Continue to review items that come before the Committee and determine if there is a First Nations perspective.
- Explore and identify whether there are any opportunities to name or rename parks, squares, or other areas within the territory, etc.

## **7. Review of 1255 Ridgewood Drive Renovations**

Tommy Tran, Architect from TWJ Contracting provided an overview of the proposed renovations to 1255 Ridgewood Drive. Mr. Tran reported that part of the renovations included: replacing all single glazed windows with double glazed energy star windows, a simple sealed unit that reuses the existing wooden frame where possible, and vinyl frames where the windows need to be open. On discussion and review of the proposed renovations, the Committee provided the following comments:

- Encourage using wood frame windows as much as possible, in particular using wood frames at the front of the house, and vinyl in locations not visible to the public.
- Explore the difference in price between vinyl and wood window frames, and determine the cost-benefit of using wood frames.
- When choosing exterior paint colours, consider selecting colours that are true to the heritage character of the house, and also sympathetic with the neighbourhood.

MOVED BY Rob and seconded by Daniel:

That the Community Heritage Advisory Committee reviewed the proposal, and supports the general concept as presented with the recommendation that the homeowner and architect explore the possibility of using wood frame windows particularly for the front of the house.

**CARRIED**

## **8. Update on Heritage Awards, Heritage Strategic Plan and Application Review Process**

### **Heritage Awards**

The 2018 Heritage Awards are scheduled for April 15, 2019. At the February meeting, the Committee will review the nominations and select the award recipients. Nominations will be posted on Basecamp and a nominations page on the website. This event will be promoted on Facebook to submit nominations. Angele will compile the information in presentation style and the nominations will be brought to the February meeting for review and consideration.

### **Heritage Strategic Plan**

Angele provided a summary of the Heritage Strategic Planning process. The consultants integrated the most recent phase 2 feedback from the Committee and community into the final draft document. The document was circulated to the Tsleil-Waututh Nation, internal managers, and the stakeholders who are identified in the action tables. The most recent draft of the Plan will be posted on Basecamp and members were invited to send any further feedback to Angele.

It is anticipated that feedback will be received in the first two weeks of February, then feedback will be integrated into the final draft Plan. The Committee will be notified of the Council meeting date, when scheduled.

### **Application Review Process**

In an effort to review applications within the timeframe the District Building Department takes to do their review, members agreed that when applications for proposed renovations are received, items that are of a straightforward nature could be reviewed and discussed via Basecamp, if necessary. Items that may be of a more complicated nature (such as HRAs) should continue to be brought to the meetings, however, consideration could also be given for review by a combination of resources, i.e., an extra committee meeting, online discussion, or conference call.

A further point was raised that as the Committee does not meet in August and December there could be a gap in the review process if applications are received. Members generally agreed that in going forward, if an application is received and the Committee meeting is only one week away, the item will go on the agenda. However, if there is a wider gap between Committee meetings, other available resources will be considered for review of the item, an extra meeting, or an online discussion.

## **9. Heritage Tour - February 20<sup>th</sup>**

This year's heritage tour is scheduled during Heritage Week on Wednesday, February 20<sup>th</sup>, at 5:00 pm. Work is underway with the homeowners in scheduling and setting up the time for the tour of each of the properties. This year, four Councillors have indicated interest in attending, as well as a representative from the Museum and Archives. Committee members will serve as

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the hosts for the tour, and are asked to volunteer as carpool drivers, if possible. Participants will meet at District Hall and there will be an overview of incentives available for heritage preservation prior to the tour.

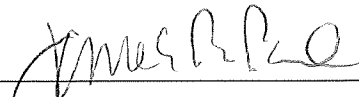
**10. Any Other Business**

No other business was presented.


**11. Adjournment**

On a motion made, and seconded, the meeting was adjourned at 9:25 pm.

**12. Next Meeting: Wednesday, February 27, 2019**

  
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**Chair**

  
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**Date**

