



HERITAGE ADVISORY COMMITTEE MEETING

Wednesday, July 24, 2019

7:00 – 9:00 pm

District of North Vancouver Municipal Hall

Committee Room

MINUTES

Present: Jim Paul (Chair)
Anne Savill (Vice Chair)
Amy Tsang
Melanie Montgomery
Rob Henderson
Daniel Francis
Cllr. Matthew Bond

Regrets: Philip Baynton
Jennifer Clay
Kirk Taylor

Guest: Tina Atva, Manager of Community Planning

Staff: Nicole Foth, Community Planner
Mary Jukich, Committee Clerk

1. Call to Order

The Chair called the meeting to order at 7:03 pm.

Tina Atva, Manager of Community Planning, was introduced to the Committee.

2. Adoption of Agenda

MOVED by Daniel Francis and seconded by Rob Henderson
To adopt the agenda.

CARRIED

3. Adoption of the Minutes

MOVED by Mel Montgomery and seconded by Anne Savill
To adopt the June 26, 2019 minutes.

CARRIED

4. Draft Heritage Strategic Plan Workshop Debrief

Nicole Foth, Community Planner, reported that the draft Heritage Strategic Plan (HSP) was presented at the Council Workshop on July 17th, and thanked members for attending the Workshop. At the Workshop, Councillor Bond and Committee member Jennifer Clay provided an introduction prior to the presentation of the HSP by Donald Luxton. At the conclusion of

the presentation, Council provided direction for the HSP to be brought back for consideration for approval.

Members discussed the process and timing for getting the HSP on the Council agenda and whether there was a way to expedite the process. Members were informed that the consideration of the HSP would occur at a Regular Council meeting, and it is anticipated that the HSP would be presented at a September Council meeting.

Committee members provided the following comments about the Workshop:

- There seemed to be positive words/thoughts from the Councillors around the HSP.
- A point was raised around the budget and how to ensure that funds are available and in place for the HSP action items. It was noted that funds for the HSP would be allocated through the annual budgeting process which happens in the fall.
- There was a feeling that the Councillors found the presentation adequate for their purposes although the presentation was brief.
- There was an impression that the Councillors, prior to the Workshop, had “done their homework” and were prepared for the HSP presentation.

5. HSP Action 1.1: Parks Canada Heritage Standards and Guidelines

(a) Materials Section

Anne Savill reported that she reviewed the Parks Canada Heritage Standards and Guidelines section on Materials and developed PowerPoints as reference documents for the Committee’s use. She made a PowerPoint document for each material, and an overview, using the Standards and Guidelines’ criteria and format, but with simplified language. The PowerPoints also incorporate photos of local buildings illustrating the materials. The PowerPoints were suggested be used as reference documents when focussing on specific materials instead of searching the entire Standards and Guidelines for information. On discussion, members agreed that the Parks Canada Standards and Guidelines would be a useful reference, and it was suggested that the Committee consider referring to the PowerPoints for information when reviewing renovation proposals.

MOVED by Rob Henderson and seconded by Mel Montgomery

To follow the Parks Canada Standards and Guidelines and use the summary PowerPoints as a reference document for the Committee.

CARRIED

(b) Heritage BC Webinar “How to Use the Standards and Guidelines”

Nicole Foth informed the Committee that there was a webinar available on “How to Use the Standards and Guidelines”. On discussion it was suggested that one member should watch

the broadcast, and summarize and share the learnings at a future meeting of the Committee. Amy Tsang volunteered to undertake this task.

6. Heritage Register Update

The Committee was presented with a draft update of the Heritage Register. At this time, most of the changes are of housekeeping nature, such as updating the photos, the look and feel, while the bulk of content has remained more or less the same with no new properties added and removing those that no longer exist. Properties are listed alphabetically by street, and each property is listed on a separate page. As well, additional information on whether the property received a heritage award has been incorporated into the content. There are still some photos to be updated, and Jennifer Clay has offered to take those photos. One of the challenges with the photos is that the vegetation around the properties sometimes obscures the house making some of the addresses difficult to see. The housekeeping updates are nearly complete and Council approval will be required in order to update the Register.

7. HSP Action 1.3: Identifying Additional Buildings/Sites for Register

There was a discussion on how additional buildings/sites could be identified for the Register and whether there was criteria in place to determine which properties could be included. Currently as there are no defined criteria in place for adding/removing building from the Register. It was noted that the consultant, Donald Luxton, considered age/character/design of properties for the Register, and it may be beneficial to know what was specifically used in terms of assessment. Some possible considerations could be mid-century, post and beam properties, and possibly the architect. On discussion, members indicated that it would be helpful there was criteria, and to possibly use a value-based approach when considering properties for the Register. A suggestion was presented that members could brainstorm on Basecamp ideas for determining some sort of criteria.

8. Any Other Business

No other business was presented.

9. Adjournment

The meeting was adjourned at 8:22 pm.

10. Next Meeting: Wednesday, September 25, 2019