



COMMUNITY HERITAGE COMMITTEE MEETING

Wednesday, September 25th, 2019
7:00 – 9:00 pm
District of North Vancouver Municipal Hall
Committee Room

MINUTES

Present: Philip Baynton
Jennifer Clay
Daniel Francis
Rob Henderson
Jim Paul (Chair)
Amy Tsang

Regrets: Cllr Matthew Bond
Melanie Montgomery
Kirk Taylor
Anne Savill (Vice-Chair)

Staff: Nicole Foth, Community Planner
Mary Jukich, Community Service Clerk

1. Call to Order

The meeting was called to order at 7:00 pm.

2. Adoption of Agenda

North Shore News was added to Other Business.

MOVED by Daniel Francis and seconded by Amy Tsang
To adopt the amended agenda.

CARRIED

3. Adoption of the July 24th, 2019 Minutes

MOVED by Rob Henderson and seconded by Daniel Francis
To adopt the July 24th, 2019 minutes.

CARRIED

4. Heritage Strategic Plan

The Committee was informed that the Heritage Strategic Plan (HSP) was approved at the September 9th Council meeting. Members that attended the Council meeting reported positive comments from Council, and members commented about the effectiveness of this year's heritage tour.

Nicole Foth reported that work is underway on the budget request for HSP implementation with a focus on the short term actions that need funding, including the grant program. The Committee will be updated as the budget request moves through the process.

5. Heritage Grants

Heritage property owners recently received mailed correspondence informing them that the heritage grants applications are now open. The correspondence was developed as a result of the Committee's feedback with respect to having a letter as opposed to a postcard. The letter is personalized at the top with the owner's name and address, and at the bottom includes additional information about the heritage program such as the 2019 HSP and the 2019 community heritage awards. To date, 14 applications have been received for heritage grants, and this number is up from last year. The grant amounts are up to \$500 and the title search is done in-house. A suggestion was made to include in the criteria whether an applicant has received a heritage grant in the past if there are more applicants than grants (in an effort to spread grant funds out).

Action: Nicole Foth to post letter sample on Basecamp.

Action: Review the grant evaluation criteria at the next meeting to determine if it is still applicable to this year's grant process.

6. Heritage Awards

There was a preliminary discussion on potential heritage award recipients, and the following potentials were discussed:

- Streetcar Restoration: Discussed possible nomination, however the people responsible for the restoration work have now passed away.
- The Blue Cabin: Members discussed that numerous individuals were involved, and questioned who to nominate.

Action: Jennifer Clay will reach out to Shirley Sutherland at NVMA for information.

- 180 East Windsor: Members indicated that this project may not be finished by the November deadline.
- Nancy Kirkpatrick: Members discussed Nancy as a possible recipient for heritage advocacy for spearheading the creation of the new museum.

Action: Jennifer Clay will reach out to Shirley Sutherland at NVMA for information.

- David Cook is a biologist/geologist who leads hiking tours across the North Shore to look at old growth trees and who is associated with the Old Growth Conservancy Society.

Action: Jennifer Clay to look into whether tours include the DNV.

- Consideration of the houses around the West Queens area that have been recently restored, particularly the grey house near the gas station.

Action: Rob Henderson and Jennifer Clay to look into whether the grey house was recently restored.

- A question was raised on advertising and getting the word out for heritage award nominations. It was noted that the recently distributed heritage grants communication had included the heritage awards information. Also, the call for awards will be posted on the District social media, the District website, and posted to the North Shore Heritage Preservation Society.
- A suggestion was presented that it may be beneficial to explore whether the 2017 permit application records could be retrieved for potential candidates.

Action: Nicole Foth will look into whether this information is available.

- There was also a brief discussion with respect to criteria around the heritage awards and that in past practice consideration was given to the written statement for evaluation.

7. Plaques – Action 2.7

As background, the Committee previously considered a plaque program in 2015 and did some research on materials and costs, and other options for plaques; however, the plaque program did not move forward because of cost issues.

Jim Paul provided the Committee with a detailed presentation with respect to information on heritage plaques, precedents, pictures of plaques and design considerations.

On discussion, members noted that in pursuing a plaque program, several decisions and input would be required on determining who/what would receive a plaque, information to include, determine the limitations of the material, how to source the material, and costs. In this regard, it was suggested that once parameters are identified, it may be beneficial to invite the District graphic designers early in the process to assist the Committee.

It was also suggested that it may be beneficial to develop all the potential scenarios, the different types of plaques and intention of each one and drive the design and material and the quantity, how many places would meet the criteria, landscapes/private residences, etc. The Committee could start with a list and pick one category.

A question was raised on whether the Committee would make a recommendation to Council to introduce this program. This would go to Council only if it required funding and is dependent on the type of plaque program that the Committee wishes to pursue.

Members generally agreed that there was a lot of information to process and that it may be beneficial to do some brainstorming of ideas on Basecamp.

Action: Jim Paul to post the plaque presentation to Basecamp.

Action: The plaques action item will be considered when the Committee discusses their 2020 work plan, and focus for the remaining 2019 committee meeting will be the heritage grants and heritage awards.

8. Heritage BC Webinar Review

This item was not addressed and will be brought to another meeting.

9. HAC Work Plan 2019 Review

This item was not addressed and will be brought to the next meeting.

10. Any Other Business

- Members confirmed that for October, the meeting be re-scheduled for Wednesday, October 30th.
- The next heritage tour will be scheduled in early spring 2020, instead of the fall.
- Members were informed that a request was received from the North Shore News for an article on the HSP, and a reporter wished to reach out and speak to a Committee member. On discussion, members felt that the request should be redirected to Cllr Bond.

11. Adjournment

The meeting was adjourned at 9:00 pm.

12. Next Meeting

The next meeting will be on Wednesday, October 30th, 2019.