



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, January 26, 2022
7:00 pm - Via MS TEAMS

MINUTES

Present:	Jennifer Clay Philip Baynton Trevor Ford Rob Griesdale Jim Paul Anne Savill (Chair) Cllr Matthew Bond	Regrets:	Alastair Moore Mel Montgomery
Guest:	Mayor Mike Little Cllr Betty Forbes Dan Milburn, General Manager, Permits and Planning Donald Luxton (Applicant for 2357 Riverside Drive)		
Staff:	Jason Smith, Senior Community Planner Nicole Foth, Community Planner Mary Jukich, Community Service Clerk		

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Rob Griesdale and seconded by Jennifer Clay
To adopt the agenda.

CARRIED

3. Adoption of the November 24, 2021 Minutes

MOVED by Jennifer Clay and seconded by Rob Griesdale
To adopt the minutes.

CARRIED

4. Discussion with Mayor Little

As background, on October 4, 2021, members provided a presentation to Council on the Committee's successes and challenges to date. As a follow up to the presentation, Mayor Little attended the meeting and provided additional information on the concerns and comments that were raised by the Committee at the presentation. It was also noted that members have the opportunity to reach out to Council and staff for support on any issues arising at the committee.

5. Election of Chair and Vice Chair

Nominations were requested for the position of Chair. Anne Savill put her name forward, and as no further nominations were received, Anne Savill was acclaimed as the Chair of the Committee.

Nominations were requested for the position of Vice Chair. Jim Paul put his name forward and as no further nominations were received, Jim Paul was acclaimed as the Vice Chair of the Committee.

6. 2357 Riverside Drive – Preliminary HRA Application

Jason Smith presented a Preliminary Application for Heritage Revitalization Agreement (HRA) for 2357 Riverside Drive. The property is on the heritage registry and the current zoning is single family residential. The property is in several development permit areas relating to environment and slope and there was a Statement of Significance developed by Donald Luxton.

Donald Luxton provided an overview of the proposed project, focussing that the intent of the project was to protect the heritage property. The proposal was to protect the garden, the house and the original carport, and the intent is to build a smaller structure on the adjacent lot in order to protect the garden. At this point, the Committee was requested to consider support of the proposal so that the homeowner moves forward in developing a full proposal.

The following questions and comments were presented to the applicant:

- A question was raised whether the carport would be maintained. Information was provided that the intent was that if a variance is successful on the length of the house, to move the carport to the front of the new building.
- Whether the preservation of the garden will be part of the HRA. Information was provided that the intent was to preserve the garden as well as the setting of the house.

MOVED by Jim Paul and seconded by Trevor Ford

The Heritage Advisory Committee has reviewed the proposal and supports the general concept as presented.

CARRIED

7. Heritage Awards

Members were reminded that in terms of process for heritage awards, last year members of the committee wrote a short description of the nomination including a rationale as to why the property be nominated, and then the Committee would review the description to inform their collective decision.

Members reviewed the following list of nominations for heritage awards:

281 W. Braemar (addition/roof renovation) - Alastair Moore
Argyle Secondary welcome figure (installed 2021) - Rob Griesdale
2610 Colwood - Alastair Moore

The following nominations are not eligible for this year:

360 E. Kings - Permits not completed yet as of January 2022
180 E. Windsor - Permits not completed yet as of January 2022
4181 Ranger - Permits not completed yet as of January 2022

Members indicated that information was not available on the nominations and, in this regard, the information and photos be collected and the discussion continue at the February meeting.

During the discussion, a suggestion was presented that the Committee consider heritage awards for sustained maintenance of heritage buildings. This could include whether the building has reached a certain age and has had regular maintenance. Some concerns were raised that it may be difficult to distinguish between regular maintenance and award worthy maintenance and it may become difficult to choose one property over another. In this regard, it was suggested that it may be beneficial to revisit the guidelines and continue this discussion on Basecamp.

Staff also provided information that the purpose of the heritage awards is to raise the profile and awareness of heritage and to acknowledge homeowners and everyone who are active in preserving heritage, and to highlight to Council for the public and honour those who put time and effort into heritage.

8. Properties Tracker

An update was not provided, and this item will be addressed at the February meeting.

9. Any Other Business

Philip Baynton reported that the property at 4342 Skyline Drive was on the market and that this property has heritage value and is on the heritage register. As the property has heritage value a question was raised on whether the Committee could be proactive and reach out to the real estate agent. In this regard, it was noted that if there are inquiries from potential buyers, the District can provide the information; however, for private sales it is up to the realtor and homeowner on how to list the property.

10. Adjournment

The meeting was adjourned at 8:54 pm.

11. Next Meeting: Wednesday, February 23, 2022