



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, February 23, 2022
7:00 pm - Via MS TEAMS
MINUTES

Present: Jennifer Clay
Philip Baynton
Trevor Ford
Rob Griesdale
Alastair Moore
Mel Montgomery
Jim Paul
Anne Savill (Chair)
Cllr Matthew Bond

Regrets: None

Staff: Jason Smith, Senior Community Planner
Mary Jukich, Community Service Clerk

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Alastair Moore and seconded by Mel Montgomery
To adopt the agenda.

CARRIED

3. Adoption of the January 26, 2022 Minutes

MOVED by Alastair Moore and seconded by Phil Baynton
To adopt the minutes.

CARRIED

4. Heritage Awards

Members reviewed and discussed the nominations for heritage awards, and the Committee recommended that the following receive 2021 heritage awards:

Maintenance and restoration of residential/commercial/public use structures:

- 281 W. Braemar Road

Heritage Advocacy

- Argyle Secondary Welcome Figure

During the review and discussion, it was suggested that both the artist and School Board be acknowledged with an award.

Heritage Advocacy

- Coast Salish Plant Nursery (Wild Birds Trust of BC)

The 2610 Colwood property was not recommended to receive a 2021 heritage award.

MOVED by Alastair Moore and seconded by Rob Griesdale

The Heritage Advisory Committee recommend 2021 community heritage awards for 281 W. Braemar Road, under the category of maintenance and restoration of a residential structure; Argyle Secondary Welcome Figure and the Coast Salish Plant Nursery (Wild Birds Trust of BC) both under the category of heritage advocacy.

CARRIED

5. Work Plan

Jason Smith provided an overview of ongoing and completed items from last year's workplan, and noted that some items will rollover to 2022. Categories of work undertaken were review of permit applications, heritage awards, heritage grants, and the Heritage Strategic Plan implementation actions.

In terms of the workplan for 2022, some of the outstanding items include the heritage plaques programs and whether to advance this project, the interpretive heritage signage for the Murdo Frazier cabin, possibly addressing the challenges with the HRA process, demolition by neglect, and raising heritage awareness with realtors who list heritage properties.

Members discussed work previously undertaken on the heritage plaque program and once staff resources are in place, it may be beneficial to review the history of the past program as well as how other municipalities interpret the plaque program and come forward with a proposal for moving forward with this project. In terms of funding for the project, a proposal could be developed and once it is endorsed by the Committee and Council it would be included next fall during the budget process.

On review and discussion of the workplan, the following comments were provided:

- As some of the action items can be completed only by staff, whether there were items that the Committee members could begin work such as raising awareness with realtors, or the Council tour normally held in spring.
- A suggestion was presented that it may be timely to revisit the short/medium term goals to determine if some of the items are still outstanding or have been completed, as well as revising the document to include a status column. In this regard, it was suggested that this review be completed before the March meeting.

- In terms of item 1.3 around identifying additional buildings for the heritage register, a question was raised on whether the Committee could bolster the register and what might be needed to incentivize heritage property owners to be included on the register.
- Whether there was a list of potential properties that could be added to the inventory, and that it may be beneficial to have this document posted to Basecamp.

6. Properties Tracker

A brief update was provided on the properties listed on the properties tracker. In moving forward with the document, it was suggested to have the document posted on Basecamp and that staff research the properties before each meeting and present the updates to the Committee.

In terms of the realtor letter initiative, Jennifer Clay and Mel Montgomery will do some initial work to determine if this will be a useful tool.

7. Any Other Business

Jennifer Clay is working on a list of all the Bob Lewis houses including the date of construction, addresses and names of owners.

Phil Baynton was acknowledged for his work on the Trent house and communicating with the realtor.

8. Adjournment

The meeting was adjourned at 8:42 pm.

9. Next Meeting: Wednesday, March 23, 2022