



COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting – Wednesday, June 17, 2020
7:00 – 9:00 pm - BY TELECONFERENCE

MINUTES

Present:	Cathy Harvey CS Kim Ellison Mallin Stephane Perrais Victor Schwartzman Claire Shepansky (Chair) Matina Spiropoulos Pamela Wilkinson Donna Zwickel	Regrets:	Ashraf Amlani (Vice Chair) Meggie Hou Maxwell Lai Constantine McQuade
Staff:	Cristina Rucci, Community Planner Mary Jukich, Committee Clerk		
Guest:	Elio Iorio, Manager, Financial Services Rozy Jivraj, Manager, Revenue and Taxation		

1. Welcome

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

Moved, seconded and resolved
To adopt the agenda.

CARRIED

3. Adoption of Minutes

Moved, seconded and resolved
To adopt the May 12, 2020 minutes.

CARRIED

4. Business Arising

The CSAC report went to Council on June 15 and was approved. Cristina Rucci also conveyed to the Committee the Mayor and Council's acknowledgement of the Committee's hard work and dedication during the grant application review process.

The Committee was also informed that the Mayor and Council received correspondence requesting that consideration be given to increasing the grant budget in light of the contributions that is made by the nonprofits.

A suggestion was presented that, in going forward, it may be useful to include the meeting teleconference instructions on the meeting agendas.

5. Permissive Tax Review

Prior to the permissive tax review discussion, the Committee was informed that Rozy Jivraj, Manager, Revenue and Taxation will be supporting the Committee with Permissive Tax Exemption (PTE) reviews.

Mr. Elio Iorio, Manager, Financial Services provided an overview on the guidelines for granting Permissive Tax Exemptions as outlined in Section 224 of the Community Charter and in the DNV Council Policy – Taxation Exemption by Council Guidelines.

Section 224 of the Community Charter gives Council authority to exempt land and/or improvements from municipal property taxes. PTE's may be considered for applications that qualify under Section 224(2)(a) to (K) of the Community Charter.

The following applications were reviewed by the Committee:

- Marineview Housing Society

Prior to the discussion on Marineview Housing Society, Victor Schwartzman declared a possible conflict of interest and excused himself from this discussion.

MOVED by Cathy Harvey and seconded by Ellison Malin:

That the Community Services Advisory Committee recommends to grant Permissive Tax Exemption to Marineview Housing Society.

CARRIED

- Hollyburn Family Services Society

For the discussion on Hollyburn Family Services Society, Victor Schwartzman was invited back to the meeting.

MOVED by Donna Zwickel and seconded by Pam Wilkinson

That the Community Services Advisory Committee recommends to grant Permissive Tax Exemption to Hollyburn Family Services Society.

CARRIED

6. Accountability Forms

Members were reminded to review the Accountability Forms that were assigned to them, and confirm whether or not there were any issues or red flags that needed to be brought to the Committee, as well as a list of the Accountability Forms that were reviewed.

In terms of returning the grant application binders, members were given the option to either drop off the binders and the Accountability Forms at the DNV Hall, or wait until September for a further discussion on the paperwork.

7. Next Meeting Date

As there is a possibility that two further PTE applications may be received, an additional meeting was scheduled for Wednesday, July 15, at 7:00 pm.

The Committee was informed that the report approved by Council included wording indicating that organizations can redirect part of their funding to respond to Covid-19 related matters, and that this wording will be inserted in the letters that goes out to the organizations. If the organizations chooses to re-direct their funding, they will have to inform Cristina Rucci by email to advise how the funding is being used. The Committee was requested to indicate if they wished to also see the emails from the organizations. On discussion, members indicated that it would be useful if a summary of the requests be prepared and brought to the Committee.

8. Adjournment

The meeting adjourned at 8:30 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.