



COMMUNITY SERVICES ADVISORY COMMITTEE MINUTES

Meeting – Wednesday, March 30, 2022
7:00 pm - BY MS TEAMS

Members: Anjeanette Dawson
Irina Elderidge
Herman Mah
Ellison Mallin (Chair)

Domenica Mastromatteo
Joshua Peters (Vice Chair)
Brenna Quaas

Guests: Judith Hardcastle and Sarah Higgins, St. Andrews United Church

Staff: Tina Atva, Manager, Community Planning
Eirikka Brandson, Social Planner
Mary Jukich, Committee Clerk

1. Welcome

The Chair called the meeting to order at 7:03 pm.

2. Presentation – St. Andrews United Church – Meal Program

Judith Hardcastle and Sarah Higgins provided a brief presentation on the work of St. Andrews United Church, and the community meal program. On completion of the presentation, the following questions were raised:

- Information was requested on the size of the congregation, and the presenter noted there were approximately 90 people.
- A question was raised around the number of District residents the program serves. The presenter noted that the program serves people from the north shore municipalities, however no specific numbers from each municipality were provided.

3. Adoption of Agenda

MOVED, seconded and resolved
To adopt the agenda.

CARRIED

Tina Atva, Manager, Community Planning, provided a brief personal introduction, and welcomed both new and returning members to the Committee, and noted the continued appreciation from Council for the committee's work.

There was a discussion around the resignations, including the most recent resignation of Cathy Harvey, and whether there was a contingency plan with respect to the number of grants to be reviewed within the timeframe. In terms of re-distributing the workload, members indicated their willingness to accept and review additional grant applications. In

this regard, staff, along with the members, re-allocated the remaining unassigned grant applications.

In terms of further reducing some of the workload, members were also provided with a further option that instead of members reviewing the accountability forms, staff could undertake that review and provide a summary.

Members also noted that organizations coming to present at committee meetings is beneficial and in this regard, members requested that Athletics for Kids, and North Shore Table Tennis Society also be invited to do a presentation.

4. Adoption of the March 23, 2022 Minutes

MOVED, seconded and resolved
To adopt the March 23, 2022 minutes.

CARRIED

5. Community Grant Applications

For this item, Joshua Peters served as Chair.

- Junior Achievement of BC (Program) – Bright Futures for North Vancouver Youth Support

Requested: \$7,500
Recommended: \$3,370

MOVED, seconded and resolved

THAT the Program Grant for Junior Achievement of BC – Bright Futures for North Vancouver Youth Support be partially funded in the amount of \$3,370.

CARRIED

- Volunteer Cancer Drivers Society (Operating)

Requested: \$2,000
Recommended: \$2,000

MOVED, seconded and resolved

THAT the Operating Grant from Volunteer Cancer Drivers Society be fully funded in the amount of \$2,000.

CARRIED

- North Shore Table Tennis Club Society (Operating)

Requested: \$8,000
Recommended: \$ 500

MOVED, seconded and resolved

THAT the Operating Grant from North Shore Table Tennis Club Society be partially funded in the amount of \$500.

CARRIED

- North Shore Table Tennis Club Society (Program) – Happy Hands Adapted Table Tennis

Requested: \$2,000
Recommended: \$2,000

MOVED, seconded and resolved

THAT the Program Grant from North Shore Table Tennis Club Society – Happy Hands Adapted Table Tennis be fully funded in the amount of \$2,000.

CARRIED

- North Shore Table Tennis Club Society (Program) – Women and Girls Table Tennis

Requested: \$2,125
Recommended: \$0

MOVED, seconded and resolved

THAT the Program Grant from North Shore Table Tennis Club Society – Women and Girls Table Tennis not be funded.

CARRIED

- North Shore Table Tennis Club Society (Program) – Youth Leadership Table Tennis

Requested: \$2,250
Recommended \$0

MOVED, seconded and resolved

THAT the Program Grant from North Shore Table Tennis Club Society – Youth Leadership Table Tennis not be funded.

CARRIED

- Muscular Dystrophy Canada (Program) – North Vancouver Equipment

For this item, Brenna Quaas served as Acting Chair.

Requested: \$10,000
Recommended \$ 4,000

MOVED, seconded and resolved

THAT the Program Grant from Muscular Dystrophy Canada – North Vancouver Equipment be partially funded in the amount of \$4,000.

CARRIED

- North Shore Division of Family Practice (Program) – North Shore Post Covid-19 Recovery Clinic

For this item, Brenna Quaas served as Acting Chair.

Requested: \$35,000
Recommended: \$0

MOVED, seconded and resolved

THAT the Program Grant from North Shore Division of Family Practice – North Shore Post Covid-19 Recovery Clinic not be funded.

CARRIED

6. Accountability Forms

Members were requested to provide their comments with respect to moving forward with the accountability forms review process, and the following feedback was provided:

- A question was raised on whether the accountability forms could be moved out of the grant review process to a later date. Staff indicated that information gathered from the accountability forms can serve as a further qualifier to apply before making reconciliation decisions.
- A question was raised on whether the review of the accountability forms is a factor in approving a new grant application and whether this is connected or separate since the accountability form is not part of the scorecard. Staff indicated that accountability forms are submitted by agencies after competing year one of their two year grant period. Therefore, these forms relate to different programs (or operations) that the agency was funded for the previous year but could give contextual information about the agency. Staff suggested that when the committee review the grant process in the fall, a discussion on how the information capture in the accountability forms may be applied to the evaluation could be beneficial.
- Although there is value in reviewing the accountability forms, the review system may not support this and could become more subjective than following a scorecard.

Members were requested to indicate that in moving forward, if they wished to continue with the presentation style of review of the accountability forms, or whether staff summarizes the information and members would do a general review of the forms and come prepared for discussion at the May 18 meeting.

As members did not indicate how they wished to proceed, this item will be brought to the next meeting.

- Family Services of the North Shore (Eli)
 - North Shore ConneXions Society (Joshua)
- These items were not addressed.

7. Any Other Business

No other business was presented.

8. Determine Next Meeting Date

The next meeting was scheduled for Wednesday, April 6, 2022.

9. Adjournment

MOVED, seconded and resolved
To adjourn the meeting.

CARRIED

The meeting was adjourned at 9:10 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.