

## Zoning Compliance Letters

Building Department: 604-990-2480, [building@dnv.org](mailto:building@dnv.org)

This document relates to Zoning Compliance Letters, Comfort Letters, Letters of Comfort, Siting Letters, Survey Letters, Letters of Non-conformance, Letter of Permits and Inspections ...and similarly titled requests for information about a property.

Zoning Compliance Letters will include information relating to:

- Community Plan and Zoning
- Development Permit Areas
- Heritage
- Occupancy Certificate
- Building and Trades Permits since 1992\*
- Development Planning Records since 1986\*
- Business Licences
- Outstanding issues (may require a separate FOI request)

\* Search of older records will require additional fees

To request a Zoning Compliance Letter, please email [building@dnv.org](mailto:building@dnv.org) providing the subject property:

- Civic address
- Legal description
- PID and/or roll number
- Strata Lot number (if applicable)

The fee payable for this service can be found in our [Fees and Charges Bylaw #6481](#), Schedule A located under Record Searches on our website at [www.dnv.org](http://www.dnv.org). Upon receipt of an email request, instructions for online payment will be provided.

A typical letter will be delivered within 4 weeks from receipt of payment.

If you have any questions, please contact the Development Services department at [building@dnv.org](mailto:building@dnv.org)