

## Decommissioning In-ground Concrete Pools

1. A Request for service case is created including the site specifics, requestor name and contact information.
2. An inspection is assigned to the Building Inspector for that area.
3. Structural and /or Geotechnical Engineers may be required if the pool is located on or near a steep slope, is near a stream or waterfront, or is structurally integrated into the principal building.
4. The concrete liner must have holes knocked through it to provide for adequate drainage and prevent saturation of the backfill material.
5. The Environmental Department requires a standard letter to be signed by the owner on title, stating that only clean non-toxic sand or gravel be used to backfill the pool. The old concrete pool apron may be placed in the backfill as well.
6. Contact the DNV Mechanical Inspector for requirements to disconnect heating and pumping equipment and disconnect from the supply and sanitary.
7. Contact the DNV Electrical Inspector for requirements to disconnect electrical service to the pool for lighting and heating and pumping equipment.

