Delegation to North Vancouver Policing Committee



Request Form

**Office of the Superintendent**

 **North Vancouver RCMP**

Form submission: Submit by Fax: 604.969 7587

or by email nvanrcmp@rcmp-grc.gc.ca

**COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above.**

|  |  |
| --- | --- |
| Name of person or group wishing to appear before the North Vancouver Policing Committee: | Click here to enter text. |

|  |  |
| --- | --- |
| Title of Presentation: | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
| Purpose of Presentation: |  | [ ]  Information only |
|  |  | [ ]  Other (provide details below) |

Please describe:

|  |
| --- |
| Attach separate sheet if additional space is required |

|  |  |
| --- | --- |
| Contact person (if different than above): | Click here to enter text. |
| Daytime telephone number:  | Click here to enter text. |
| Email address:  | Click here to enter text. |

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| --- | --- | --- | --- | --- |
| Will you be providing supporting documentation? |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| If yes:  |  | [ ] PowerPoint presentation |
|  |  | [ ] DVD |
|  |  | [ ] Handout |

Note: All supporting documentation must be provided 5 business days prior to your appearance date.

**Rules for Delegations:**

* 1. Scheduled after receipt of a request submitted in writing and addressed to the Office of the Superintendent of the RCMP.
	2. Supporting submissions for the delegation should be provided to the Office of the Superintendent of the RCMP by noon 5 business days preceding the scheduled appearance.
	3. Delegations will be allowed a maximum of ten minutes to make their presentation.
	4. Persons invited to speak at the Committee meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.
	5. Public complaints against the RCMP will not be entertained at a presentation as there is a formal process through the Commission for Public Complaints Against the RCMP.
	6. Public complaints against civilian employees at the RCMP detachment will not be entertained at a presentation. Complaints of this nature are to be dealt with under the City of North Vancouver’s Complaint Handing Process. <http://www.cnv.org/ComplaintHandlingPolicy>

**Helpful Suggestions**:

● have a purpose

● get right to your point and make it

● be concise

● be prepared

● state your request if any

● do not expect an immediate response to a request

● multiple-person presentations are still 10 minutes maximum

● be courteous, polite, and respectful

● it is a presentation, not a debate

● the Office of the Superintendent of the RCMP may ask for any relevant notes from you if not handed out or published in the agenda

I understand and agree to these rules for delegations.

|  |  |  |
| --- | --- | --- |
| Click here to enter text. |  | Click here to enter text. |
| Name of Delegate or Representative of Group |  | Date |
|  |  |  |
| Signature |  |  |

|  |
| --- |
| **For Office Use Only** |
|  | Approved |  | Rejected |
| By: Signature: |  |  |  |  | Committee Clerk |
| Appearance date if applicable: |  |
| Applicant informed of approval/rejection on (date): |  |
| By (signature): |  | Date: |  |

The personal information collected on this form is done so pursuant to the *Community Charter* and/or the Local Government Act and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver’s Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.