

## NORTH SHORE ADVISORY COMMITTEE ON DISABILITY ISSUES

Thursday, February 22, 2018 5:00 – 7:30pm

Committee Room, District Hall

355 West Queens Road, North Vancouver

### MINUTES

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#### Present:

Amy Amantea  
Kamelia Abadi  
Tom Crawford  
Alexis Chicoine  
Shayne DeWildt  
Gardiner Dye

#### Staff Liaisons:

Justin Hall, Staff Liaison, CNV  
Stina Hanson, Staff Liaison, DWV  
Mary Jukich, Committee Clerk

#### Regrets:

Cllr MacKay-Dunn, DNV  
Cllr Craig Cameron, DWV  
Cllr Linda Buchanan, CNV  
Suzy Lunn, Staff Liaison, DNV

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## 1. Welcome

### Orientation

## 2. Role of ACIDI in the Municipal World

### 2.1. History

Members were presented with an overview of the history of the ACIDI from 1988 to date, and the growth and many accomplishments of the Committee.

### 2.2. Terms of Reference

A summary of the ACIDI Terms of Reference was provided. The Terms of Reference govern members and staff and provide meeting guidelines. Membership is 12 voting members and every effort will be made to achieve balanced geographical representation from each of the three municipalities. Membership terms are for two-year terms and members can serve three consecutive terms. As well, members were reminded that three absences without providing regrets could result in termination of membership. The terms of reference are posted on the DNV website for reference.

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### **2.3. Relationships with Council, Staff, Clerk**

The staff representatives on ACDI are non-voting and are from each of the three municipalities; Suzy Lunn – District of North Vancouver, Stina Hanson – District of West Vancouver, and Justin Hall – City of North Vancouver. Staff is available to help members on any issues related to the Committee, to take matters to other staff, provide resources and serve as an advocacy/advisory role. Members were invited to contact the staff representatives on any questions or issues.

The Councillor members on ACDI are non-voting and are from each of the three municipalities.

The Committee's Clerk is also available to provide assistance to members.

### **3. Getting to Know Us (2-3 minutes each around the table)**

Members provided brief introductions.

### **4. 2018 Guest Speakers**

Members discussed some possible presentations for this year, and the following suggestions were presented:

- Translink – a presentation on routes and systems.
- West Vancouver Blue Bus – possibly a discussion on broader transit issues across the North Shore.
- Schools – maybe a presentation on how schools address accessible issues, as well as programs for students with accessibility issues.
- Reva Nelson, Access Services Program Coordinator, District of West Vancouver.
- North Shore Disability Resource Centre could be a source for recruiting members.
- Parks or Engineering to speak on having fitness infrastructure for people with disabilities.
- North Vancouver Recreation Commission on the availability of accessible fitness equipment.
- Rick Hanson Foundation

### **5. Park Audit – July or August**

Members indicated that for 2018, the Park Audit will take place in July at a West Vancouver park, and the committee will be off in August.

**6. Sub-Committees – Volunteers / Meeting Time and Locations**

- Development & Inclusion – First Thursday
- Park & Recreation Accessibility & Audit – Second Thursday
- Transportation & Mobility – Third Thursday
- Access Awareness & Events – As required
- Publications – As required
- Recruitment – As required

It was suggested that in order to make transportation arrangements, a week’s notice be provided for subcommittee meetings, and that the notice of meetings contain the meeting start and end times, as well as the location.

Also, in going forward, the meeting time of the Development and Inclusion subcommittee will be changed to 3:30 – 4:30.

**7. Adoption of Agenda**

MOVED BY Kamelia and seconded by Shayne  
To adopt the agenda.

**CARRIED**

**8. Adoption of January 25, 2018 Minutes**

MOVED BY Alexis and seconded by Gardiner  
To adopt the minutes.

**CARRIED**

**9. Business Arising**

**9.1. Action Items from January Meeting**

The action item from January was addressed under New Business.

**9.2. Recruitment**

Stina reported there are a few potential candidates interested in joining the committee, and these candidates will be contacted on whether they are interested in pursuing membership on the committee.

## 10. Accessibility Issues in Front of Council

### 10.1. City of North Vancouver

The following items were brought to the attention of ACDI:

- Accessibility Upgrade to Council Chambers Approved
- The Shipyards & Foot of Lonsdale Events Policy
  - No mention of accessibility requirements that event holders must consider - Other than:
    - Page 8 - The use of extension cords - Cord covers/cable mats are essential and must be used if cables are running through pedestrian areas
    - Page 13 - In addition to this Policy, all applicable municipal bylaws and guidelines must be followed by the event organizers
  - Concern re accessible parking spots along-side The Pipe Shop on Wallace Mews being frequently blocked

### 10.2. District of North Vancouver

- Argyle Secondary School – Development Permit Application

**Action: Suzy to follow up with respect to Argyle School and whether there will be an opportunity for ACDI to provide input.**

### 10.3. District of West Vancouver

- The OCP is moving to Phase 4 and the draft plan is posted on the Internet for comment until Mid March.

## 11. Subcommittee Reports

### 11.1. Park & Recreation Accessibility & Audit Subcommittee

- **Lions Gate Community Centre**

Members reviewed and discussed the Lions Gate Community Centre Report as prepared by the Park & Recreation Subcommittee.

MOVED BY Gardiner and seconded by Shayne:

ACDI is pleased to have had the opportunity to review this project again and is impressed to see that feedback from a previous report has been incorporated with such detail and respect. ACDI would like to provide a few additional recommendations in the

report titled “Lions Gate Community Recreation Centre Second Review of Design” dated February 22, 2018.

**CARRIED**

- **Transit Stops**

Members reviewed and discussed the Transit Stops Report as prepared by the Park and Recreation Subcommittee.

MOVED BY Tom and seconded by Shayne:

ACDI appreciates the opportunity to comment on bus stops that need general maintenance and upgrades through the DNV. This will be an ongoing project for the committee and we welcome Staff to continue to ask for feedback along the way. The ACDI will provide an additional report on more specific locations where bus stop improvements are necessary in order to increase accessibility and safety for all users (report will be provided at the March 29, 2018 meeting). ACDI would also appreciate if staff would provide periodic updates on which bus stops in the DNV have been improved and in what way.

**CARRIED**

**Action: Members to email Amy with two examples of transit stops that need maintenance.**

**Action: Suzy to follow up with Steve Carney regarding his list of bus stops for prioritization.**

## **12. New Business**

### **12.1. Terms of Reference**

There was a brief discussion, and review of the options available in terms of revising ACDI’s Terms of Reference in order to increase committee membership. Members indicated that there was not sufficient time to have the required discussion and accordingly, this item was deferred to the March meeting.

## **13. Other Business and Correspondence**

No other business or correspondence was presented.

## **14. Next meeting: March 29, 2018**

## **15. Adjournment**

The meeting adjourned at 7:30 pm.