OCP IMPLEMENTATION MONITORING COMMITTEE MEETING

Wednesday, March 7, 2018 6:30 pm
District of North Vancouver Municipal Hall – Committee Room

MINUTES

PRESENT:

Adrian Chaster
Antje Wahl
Betty Forbes
Cynthia Luo
Guy Trotter
Jennifer Ohlhauser (Chair)
Maureen Bragg
Mel Montgomery
Vivian Osiek (Vice-Chair)
Vincent Santacroce

REGRETS:

Amelia Hill
Betsy Agar
Katie Wilson
Jason Mah

STAFF:

Annie Mauboules, Senior Community Planner
Nicole Foth, Community Planner
Shazeen Tejani, Community Planning Assistant
Mary Jukich, Committee Clerk

1. Call to Order

2. Approval of the Agenda

MOVED by Adrian Chaster and seconded by Mel Montgomery
To adopt the agenda.

CARRIED

3. Approval of the February 22, 2018 Minutes

MOVED BY Adrian Chaster and seconded by Mel Montgomery
To adopt the minutes.

CARRIED

4. Communication Subcommittee Report and Discussion

Betty Forbes provided a report from the subcommittee meeting on March 5, 2018. The subcommittee determined the priorities, and these were presented for approval.

MOVED BY Betty Forbes and seconded by Antje Wahl

We firmly recommend that the front page of the DNV web page display an icon for the OCP IMC with links to our committee.

CARRIED

MOVED BY Betty Forbes and seconded by Mel Montgomery

We recommend having the following items for presentations in the community; copies of OCP; copies of OCP IMC mandate; OCP IMC update; advertising boards; information flyers. Any costs incurred to produce the above be paid for from the OCP IMC budget.

We recommend having a presence at as many community events (i.e. Lynn Valley Days, Edgemont Days, etc.), as possible.

Betty Forbes on behalf of CCC subcommittee and OCP IMC, send a letter to all community associations and copy NVCAN if they would like a presentation from the OCP IMC.

CARRIED

The subcommittee recommended that a survey of a maximum of five questions be posted on the OCP IMC website and sent to all community associations and NVCAN boards for their feedback. In this regard, the subcommittee was directed to develop the five questions and bring these back to the committee for discussion.

The subcommittee also presented the following items:

- There was a discussion on whether the OCP IMC term for members be extended to two years, ending October 31, 2019. The subcommittee is concerned that work of the committee will not be completed by October 31, 2018. However, on discussion, it was noted that the Committee has determined a timeline and work is progressing towards that timeline. Members were also reminded that the Terms of Reference specifically indicate that the terms end on October 31, 2018. Agreement that efforts be made to continue with the established timeline. However, if at the end of its term, the committee thinks an extension is appropriate, that the committee would recommend that the new Council consider a continuation of the committee. At that time, those members that might be interested in serving on the committee again could apply by whatever the process might be, which will be determined by the new Council.

- A recommendation was brought forward to ensure that Council receives timely reports.

  MOVED BY Betty Forbes and seconded by Mel Montgomery

  We recommend that the OCP IMC report to Council at the conclusion of each main component of the work plan.

  CARRIED

- A recommendation was presented for consideration of possible avenues of communication.

MOVED BY Betty Forbes and seconded by Antje Wahl

Betty Forbes to contact Alison McNeil, RPP, MCIP, Chair, School of Public Administration at Capilano University regarding possible avenues of communication with university students and bring information back to the committee.

CARRIED

5. Information Requests to Staff

There was a discussion on possible ways to streamline the process of having staff provide answers/information to questions posted on basecamp. In this regard, it was suggested that questions would continue to be posted on basecamp, and that Vice Chair Vivian would be responsible for collecting the questions in a separate folder, and bringing these to the meetings.

MOVED BY Jenn Ohlhauser and seconded by Vivian Osiek

The Committee's request for information from staff could be posted in Basecamp in the folder that Vivian establishes for that purpose and then Vivian would bring the requests to the meetings and the Committee would affirm the need for that information or staff can answer directly at the meeting. Alternatively, should the answer require follow up research from staff, the Committee may decide to not pursue it.

CARRIED

6. Delbrook Community Association Request

Mel Montgomery provided a summary on recent correspondence received from the Delbrook Community Association.

Action: The correspondence will be posted on Basecamp for review and further discussion.

MOVED BY Jenn Ohlhauser and seconded by Vincent Santacroce

That members review the correspondence and come prepared to the next meeting for discussion on this item.

7. Committee Discussion on Housing Section 7.2; Section 7.3; Section 7.4

As requested at the last meeting, Mel Montgomery provided information on the types of housing units and the number of units being built in the DNV since the 2011 OCP and the comparative market values of each type of housing from 2011 to 2018.

On the issue of rental housing, the following motions were passed:

MOVED BY Vincent Santacroce and seconded by Mel Montgomery

In order to achieve more purpose built rental, we recommend that the DNV look to adopt similar housing policies as the City of Vancouver and the City of North Vancouver. (for example, the CNV "10-10-10" policy and the City of Vancouver 'Rental 100' policy).

CARRIED
Unanimous

MOVED BY Mel Montgomery and seconded by Vincent Santacroce

We recommend amending the by-laws around secondary suites to provide more rental accommodation possibilities via secondary suites.

CARRIED
Unanimous

MOVED BY Guy Trotter and seconded by Betty Forbes

We recommend the housing continuum to shift the target net increase from strata apartment units to rental units provided it does not impede in meeting overall housing needs.

CARRIED
Unanimous

MOVED BY Cynthia Luo and seconded by Guy Trotter

To add an additional indicator of a 'healthy' rental vacancy rate of at least 3% to the housing targets already listed in the OCP.

CARRIED
Unanimous

It was suggested that it may be beneficial to have a separate document listing all the motions passed by the Committee so that they are easily accessible for reference.

Action: The Committee Clerk to prepare the document.

8. Next Meeting: Wednesday, April 4th 6:30 – 9:30 pm.

It was proposed that for the next meeting, time will be allocated for a final discussion on housing to conclude the discussion on this section of the OCP, and the remaining part of the meeting will be allocated to begin the discussion on the next chosen topic Community Structure (integrated land use planning).

9. Adjournment

The meeting was adjourned at 9:30 pm.