District of North Vancouver
Film Liaison Office
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2241 or Email: filming@dnv.org
Submit signed form by Email or Fax: 604.987.7185

Filming Application Submission Requirements:

1. Film Permit Application
   (Submit 5 working days before filming.)

2. Security Deposit Cheque
   ($2,000 minimum, Depending on location & film project.)

3. Business Licence Application
   (Per year, per film production company.)

4. Certificate of Insurance
   (Naming the District of North Vancouver additional insured.)

5. Street Use Request Form + Map
   (If using streets or sidewalks for filming, parking, etc.)

6. Highway Use Permit + Map
   (*If altering traffic flow or intermittent traffic control.)*

7. Electrical Permit Application

8. Electrical Contractor Authorization Form
   (*Generator inspection request, new form per location)*

To obtain application forms refer to our website: www.dnv.org

*****Please do not include this page with your application.*****

Film Permit Application

District of North Vancouver
Film Liaison Office
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2241 or Email: filming@dnv.org
Submit signed form by Email or Fax: 604.984 9637

COMPLETION: To ensure legibility, please complete, sign the printed copy and submit to the department and address indicated above.

Film Permit Number: _____ ***(DNV office use only)***

Contact Information

Proposed Film Location: _____

_____
Address

Production Title: _____ **Episode #:** _____

Production Company: _____

_____
Address **City** **Postal Code**

_____ _____ _____
Phone **Fax** **eMail**

Location Manager: _____

_____ _____
Cell **eMail**

Asst. Location Manager: _____

_____ _____
Cell **eMail**

Schedule

	Start Date	End Date	Start Time	End Time
Prep				
Shoot				
Wrap				

Type of Production

Feature	T.V. Pilot	Music Video
Movie of the Week	Documentary	Reality TV
T.V. Series	Corporate Video	Commercial
Mini Series	Photo	Other: _____

Film Permit Application Form

Proposed Activities – Please circle activity

Explosions / Gun Fire	Drive up/away/By	Hydrant Use Id #: _____
Exposed Weapons	Use of Drone	Wet Down
Fire	Traffic Control **	Action Stunt
Rain or Snow	Tow Shot	Use of Animals
Extended Curfew Hours	Car Stunt	Exterior Set Construction

Parking Requirements

On Street ** Private Parking Lot Municipal Parking lot

**Attach map with the Street Use Request Form.

Length of work trucks: _____

Additional Information

Total number of crew on location: _____

Total number of cast & extras on set: _____

% Interior Filming: _____ % Exterior Filming: _____

INDEMNITY: The applicant will, if approval is granted for the services or facilities requested in the application, indemnify and save harmless the District of North Vancouver from and against any and all claims (including without limitation all claims for bodily injury, death, property damage and/or property loss) directly or indirectly caused by, arising from or connected with any act or omission of the applicant or the applicant's agent, employee, customer, licensee or invitee, negligent or otherwise, on or about District of North Vancouver lands, or otherwise relating to the services or facilities applied for herein or the applicant's activities contemplated hereunder, unless such claims are due to the gross negligence and/or wilful misconduct of the District of North Vancouver, its employees, agents or representatives.

INSURANCE REQUIREMENTS: If the application is approved, the applicant is required to obtain and keep in force throughout the period of use permitted under this application commercial general liability insurance, with the District of North Vancouver named as an additional insured, to cover against claims for personal injury, death or property or other loss or damage occurring upon or in or about the approved locations in an amount not less than $5,000,000 per accident or occurrence and otherwise with an Insurer and deductible and on terms satisfactory to the District of North Vancouver. The District of North Vancouver is to receive 30 days written notice of cancellation or material change. The applicant is responsible for paying any deductibles under its policies.

The personal information collected on this form is done so pursuant to the *Community Charter* and/or the Local Government Act and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

Applicant / Company representative has read and agrees to the terms of this application:

Signature	Print Name	Date

Job Title