

# M Professional Liability Insurance

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## Master Requirement BLD120



### Purpose

To advise owners, builders and registered professionals of the requirement that registered professionals providing Letters of Assurance must also provide proof of professional liability insurance coverage.

### Background

The British Columbia Building Code and the Building Regulation Bylaw 2003 set out criteria wherein registered professionals provide *Letters of Assurance* (Schedules A & B) to assure the components of the plans and documents relate to building permit applications. Further to this, the final construction must substantially comply with the Code, all enactments respecting safety and the plans and supporting documents submitted.

In recognition of the important role of the professional in the building regulation scheme, the District's reliance on those professionals and the recommendation of its insurer, the District requires proof of professional liability insurance coverage from all registered professionals submitting Letters of Assurance.

Proof of professional liability insurance must include a completed *Schedule F – Confirmation of Professional Liability Insurance* AND a certificate of insurance coverage. The certificate of insurance must include coverage for any aspect of the work that the registered professional has committed to review on the Schedule B. The coverage must be maintained in place for the duration of the construction and until the Schedule C's have been submitted.

Prior to retaining a registered professional owners are advised to confirm that professional liability insurance is in place, or obtainable.

### Requirements

**Content:** *Schedule F – Confirmation of Professional Liability Insurance* may be obtained from the District of North Vancouver permits counter or online at [www.dnv.org](http://www.dnv.org)

Schedule F will only be accepted if it includes the:

- Date
- Project address

- Project legal description
- Professional's name, address and telephone number
- Professional firm information (where applicable)
- Professional's seal

#### Certificate of Insurance Coverage

Insurance coverage must be maintained until the Schedule C's have been submitted

**Timing:** Must be submitted with Letters of Assurance Schedule B

**Owner:** Retain appropriate registered professionals

### **Related Requirements/Documents/Forms**

Master Requirement *BLD101 Letters of Assurance*

### **Contacts**

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