

Liquor Licence Application

Development Planning Department: 604-990-2480, planning@dnv.org, fax: 604-984-9683

COMPLETION: To ensure legibility, please complete (type) online then print.
Sign the printed copy and submit to the department and address indicated above.
Please note that incomplete applications cannot be accepted.

Location of work		PLN
Address		
Legal Description	Lot	Block
	Plan	PID
Proposal		
Brief description of application (attach additional information if necessary)		
Owner(s) Note: corporate ownership requires accompanying proof of signing authority		
Registered owner including Corporation/Partnership		
Name of Authorized Signatory for Corporation/Partnership		
Mailing Address	City	Postal Code
Email	Phone	Cell
Applicant if authorized below by the Owner(s)		
Name of individual		
Business name (if applicable)	Business licence number	
Mailing Address	City	Postal Code
Email	Phone	Cell
Applicant's Signature	Date	
Owner's Responsibilities		
I authorize the above named Applicant, if provided, to act on my behalf in all matters related to this application including related permits and acknowledge that the Applicant will be the sole contact with the District during the application process. Applicants are advised that information contained on the applications, permits, licences and other discretionary benefits granted by the District of North Vancouver are considered public information.		
Signature Owner/Signatory	Date	
Witness Signature	Date	
Witness Name	Witness Address	

Submission Requirements			
<p><u>Planning applications are submitted in person and by appointment only.</u> Please contact the Development Planning Department to schedule an appointment with a staff member prior to submitting your application.</p>			
<p><input type="checkbox"/> Completed Application Form</p> <p><input type="checkbox"/> Payment of Application Fee (Refer to Fees & Charges Bylaw)</p> <p><input type="checkbox"/> Current Land Title search for each parcel dated within 14 days of submission. Alternatively, this can be obtained from the Development Planning Department for an additional fee.</p> <p><input type="checkbox"/> BC Company Summary (Corporate Search) for Corporate Ownership dated within 14 days of submission (if applicable). Alternatively, this can be obtained from the Development Planning Department for an additional fee.</p> <p><input type="checkbox"/> Copy of application to the Provincial Liquor Control and Licensing Branch</p> <p><input type="checkbox"/> Electronic submission of all plans and reports in PDF format (either USB or CD). Note: This does not eliminate the need for paper copies.</p>			
FOR DISTRICT USE ONLY			
Date Submitted:		Planner:	File Number: 08.3060.20/
Type of Application	<input type="checkbox"/> New Liquor Licence	<input type="checkbox"/> Amendment to an Existing Liquor Licence	<input type="checkbox"/> Temporary Change to an Existing Liquor Licence
Department Review	<input type="checkbox"/> Transportation	<input type="checkbox"/> Building	<input type="checkbox"/> RCMP
	<input type="checkbox"/> Engineering	<input type="checkbox"/> Property Use	<input type="checkbox"/> Other
Fee Details (check all that apply)			
Special Occasion Licence	<input type="checkbox"/> Temporary Change	<input type="checkbox"/> Private Function (< 100 people)	<input type="checkbox"/> Public Function
Permanent Licence	<input type="checkbox"/> New Licence or Amendment to Existing	<input type="checkbox"/> Public Notification Fee	
Title Search	<input type="checkbox"/> Qty:_____.		
Corporate Search	<input type="checkbox"/> Qty:_____.		
Total Amount Due at Application \$			

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 West Queens Road, North Vancouver.