



Environmental Aquatic (Waterfront) Permit Application

District of North Vancouver
Environment Department - 355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311 or Email: enviropermits@dnv.org
Form submission: Submit to address above

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above along with the required security deposit.

Location of Proposed Work

Street Address:

Address		Postal Code		
Legal Description				
Lot	Block	DL	Plan	PID
Environmental Application #		Building Permit #		Date

Purpose of Work

Applicant Contact Information

Applicant Name

Mailing Address		Postal Code
Phone/email	Cell	Email address

Owner's Authorization

*This section must be completed if the applicant is not the owner. If the applicant is the registered property owner, proceed to the next section.
All registered owners must sign

Owner's Name

Mailing Address		Postal Code
Phone/email	Cell	Owner's Signature

Owner's Name

Mailing Address		Postal Code
Phone/email	Cell	Owner's Signature

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Permit Checklist

PLEASE ANSWER THE FOLLOWING QUESTIONS TO THE BEST OF YOUR KNOWLEDGE
 If you do not know the answer to a question, please answer YES

		PROPOSED WORK	
Section		Yes	No
1	Is the location of work in a Development Permit Area? <i>(if unsure, please check maps online on GeoWeb or at Municipal Hall)</i>	___	___
2	Is there waterfront, wetland or a fish-bearing stream within 30 metres of the proposed work? <i>If yes, a sketch of the proposed work, including the location of the water, will be required.</i>	___	___
3	Is there an open channel or ditch within 15 metres of the proposed work? <i>If yes, a sketch of the proposed work, including the location of the channel / ditch, will be required.</i>	___	___
4	Are there any existing improvements on the foreshore? If so, do you have a lease from Port Metro Vancouver? Do you have an Authorization / Permit from Port Metro Vancouver?	___	___
5	Ownership of creek beds is vested in the Province and administered by the Ministry of Forests, Lands and Natural Resource Operations. Section 11 of the <i>Water Sustainability Act</i> requires that changes in and about a stream require an Approval. Do you have an approval from the Province for the proposed work near the stream?	___	___
6	Fisheries and Oceans Canada (DFO) protects fish and their habitat from significant harm. Have you completed the online DFO project self-assessment to determine if a project review by DFO is required? If Required, has DFO conducted a project review and given authorization for the purposed works?	___	___
7	Are there any Easements or Rights of Way across your property?	___	___
8	Is there storm or sanitary sewer outfall(s) on the foreshore originating from the property?	___	___
9	Are you planning or proposing any new storm or sanitary sewer outfalls originating from the property?	___	___
PROPOSED WORK ON OR NEAR TREES			
		Yes	No
10	Do you propose to carry out any work or ground disturbance within five metres of any trees on adjacent properties? Do you propose to carry out any work on or remove any trees within your property?	___	___

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If **YES**, do they meet any of the following criteria:

- Larger than 75 centimetres in diameter, measuring 1.3 metres from the ground?
- Any size tree within 30 metres of the natural boundary of waterfront or fish-bearing stream?
 - Any size tree within 15 metres of the natural boundary of a non-fish-bearing stream or ditch?
 - Any size tree on a slope of 30% or more?
If you are unsure of the angle of the slope, answer YES.
 - Are there any Covenants associated with the trees on or adjacent to your property?
 - Have the trees on the property been specified on site plans?
- 11 How many trees do you intend to remove with a diameter of at least 10 centimetres when measured from a height of 15 centimetres above the natural grade? _____
- 12 Are you depositing or removing more than 18 cubic metres (approximately two (2) truckloads) of soil, gravel, sand, drain rock or other loose materials such as broken concrete?

A **YES** answer in section 2 or 3 requires an Aquatic Area Permit, and a **YES** answer in section 12 requires a soil permit under the Environmental Protection and Preservation Bylaw 6515. A number greater than zero in section 11 may require a Tree Permit under the Tree Protection Bylaw 7671.

Fees and Security Deposit

The current fee for an Aquatic Permit is set out in the Fees and Charges Bylaw. As well, the applicant may be required to provide a refundable security deposit in the form of cash, cheque, or irrevocable letter of credit drawn on a Canadian chartered bank.

The security deposit is in addition to any applicable permit application fees (please see Fees and Charges Bylaw).

An Aquatic Permit security deposit depends on the cost of construction and is in an amount equal to 30% of the estimated cost of the work to be performed under the permit to a maximum of \$10,000.

Applicant Name

Applicant Signature

Date

Knowingly making a false declaration on this form may lead to enforcement action and/or prosecution as per DNV Bylaws if you proceed with work without a valid permit.

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

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Definitions

Environmental Application #: This number will be provided by the Environment Department when you complete your initial Environmental Permit Application. When calling the District regarding your Environmental Permit, have your Environmental Application number ready to receive faster service.

Development Permit Area: These are areas designated by the District as being environmentally sensitive or potentially hazardous for development. They are grouped into three categories:

- Area 1 - Protection of the Natural Environment;
- Area 2 - Protection from Hazardous Materials or Conditions; and
- Area 3 - Development Guidelines for commercial, industrial and multifamily residential uses.

To determine if your project is within one of these areas, check the maps at the Environment Department counter or on GeoWeb on the District website.

Erosion and Sediment Control Plan: Erosion and Sediment control plans are required to ensure that sediment-laden water does not enter a watercourse, ocean or storm drain as a result of construction activity. The plan outlines the way in which exposed soil, surface water and groundwater will be managed during construction. Some typical management practices (BMP's) include:

- installing a sediment control detention pond;
- installing swales or ditches to control water runoff leaving the building site;
- covering soil stockpiles with plastic or other form of cover;
- surrounding soil stockpiles with a silt fence or other protective barrier;
- installing 6 foot chain-link fencing to keep construction activities away from sensitive areas; and
- Installing temporary catch basin sediment controls or filters.

If a sediment and erosion control plan is required, a handout on management options will be provided by the Environment Department.

Disturb or Excavate: An excavation is any type of digging or soil disturbance. This includes work to uncover a water main or a site foundation. A disturbance of soil is any type of work that moves soil. This includes activities such as sod removal or landscaping.

Underground Storage Tanks: This is any type of permanent underground tank usually used to store fuel or other petroleum product. This includes gasoline retail stations and fuel tanks used to store heating oil.

Waterfront: means the land lying between a line measured horizontally 30 metres inland from the natural boundary. The natural boundary can be described as the high water mark.

Wetlands: These are areas that are saturated by surface or ground water at a level that is able to support vegetation adapted to saturated soil conditions, including swamps, marshes, bogs and similar areas.

Fish-Bearing Stream: A fish-bearing stream is a stream that contains fish at some time of the year or is a tributary to another fish bearing stream. If you are unsure whether a stream is fish-bearing, contact the Environmental Protection Officer at 604-990-2365.

Open Channel or Ditch: These are man-made waterways that are usually small in size. These channels and ditches may or may not have water flowing in them.