



## COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, January 27, 2021

3:00 – 5:00 pm

Via MS TEAMS

### MINUTES

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**Present:** Jennifer Clay  
Philip Baynton  
Rob Griesdale  
Alastair Moore  
Bob Muckle  
Jim Paul (Vice-Chair)  
Anne Savill (Chair)  
Cllr. Matthew Bond

**Regrets:** Mel Montgomery

**Staff:** Nicole Foth, Community Planner  
Mary Jukich, Community Service Clerk

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#### 1. Call to Order

The meeting was called to order at 3:00 pm.

#### 2. Election of Chair / Vice Chair

Nominations were requested for the position of Chair. Jim Paul nominated Anne Savill, and no further nominations were received. Accordingly, Anne Savill was acclaimed as the Chair of the Committee.

Nominations were requested for the position of Vice Chair. Anne Savill nominated Jim Paul, and no further nominations were received. Accordingly, Jim Paul was acclaimed as the Vice Chair of the Committee.

#### 3. Adoption of Agenda

- Committee workplan was added under Other Business

MOVED by Alastair Moore and seconded by Rob Griesdale  
To adopt the agenda.

**CARRIED**

#### **4. Adoption of the November 25, 2020 Minutes**

MOVED by Alastair Moore and seconded by Jim Paul  
To adopt the minutes.

**CARRIED**

#### **5. Welcome to Bob Muckle**

Bob Muckle was introduced and welcomed to the Committee.

#### **6. Committee Overview**

Nicole Foth provided an overview of the Heritage Advisory Committee including a list of activities and accomplishments, terms of reference, duties, membership overview, and meeting schedule, as well as an overview of Basecamp.

#### **7. Heritage Awards**

Nicole Foth provided an overview of the heritage award guidelines and noted that the guidelines were developed to assist in determining who and what are eligible for heritage awards. There are four categories for awards; maintenance and restoration for structures, heritage advocacy, heritage landscape preservations and enhancement; and compatible new design in a heritage context.

The following public and Committee nominations for heritage awards were discussed and reviewed:

- 2357 Riverside Drive
- 777 Crystal Court
- 1225 Ridgewood
- Dawn Redwood Tree at Cleveland Elementary
- Welcome Figure at Cleveland Elementary
- 416 East Kings
- Lynn Valley Link Trail Kiosk and Signs

Members commented that additional information on some of the nominations was needed, and the discussion should continue at the February meeting. Members are to collect additional information and photos.

#### **8. Accessibility for Historic Places by Heritage BC**

Member Jim Paul provided a presentation on the document Accessibility for Historic Places. The committee's review of this document is part of the Heritage Strategic Plan (Action 3.2). The presentation addressed how accessibility concerns are addressed from a building point of view and what needs to be considered to make buildings accessible. The presentation also

addressed how to make buildings accessible to people with disabilities and minimize the effect on the heritage value of the building.

#### **9. VHF Windows Workshop**

Member Jennifer Clay provided information from a recent Vancouver Heritage Foundation workshop on windows. It was noted that removing the wood windows discards the legacy of the craftsmanship and the importance, if possible, to retain the wood windows on heritage buildings. Subsequent to the presentation, a suggestion was presented that consideration be given to developing a workshop for heritage register owners to encourage interest in restoration and information sharing.

#### **10. Any Other Business**

- Committee workplan: deferred to the February meeting.

#### **11. Adjournment**

The meeting was adjourned at 5:03 pm.

#### **12. Next Meeting: Wednesday, February 24, 2021, 3:00 – 5:00 pm.**