



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, July 26, 2023

7:00 – 9:00 pm

In-Person Meeting

MINUTES

Present: Anne Savill (Vice Chair)
Jennifer Clay
Jim Paul (Chair)
Mel Montgomery
Cllr Jim Hanson

Regrets: Rob Griesdale
Alastair Moore
Trevor Ford

Staff: Isabelle Kim, Community Planner
Mary Jukich, Committee Clerk

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Jim Paul and seconded by Jennifer Clay
To adopt the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Jim Paul and seconded by Anne Savill
To adopt the June 28, 2023 minutes.

CARRIED

4. Heritage Plaques

Committee members were presented with a revised draft of the plaques design. The draft design incorporated the feedback previously provided by the committee, and the following additional comments were provided:

- Whether there was a place on the plaque to include a general website address, or a QR code.
- Possibly changing the word “constructed” to “built” or “circa”.
- It may be beneficial to provide guidelines as to where the holes are placed on the plaques.
- Suggest removing ‘Heritage Program’.
- Could bump out DNV logo similar to other plaques.

To start, the implementation of the plaques will be for the legally designated heritage properties which is currently 9 properties in the District of North Vancouver. Although there are other legally protected heritage buildings, the proposed plan is to align with the scope and practices at other municipalities. As part of the project, costs are being considered particularly around the cost of each individual plaque, installation, production, lifespan, durability, maintenance if required and replacement of the plaque.

Committee members were also provided with the installation design options which were all free standing and would allow for consistency, to be publicly accessible and to avoid barriers in terms of installation. On review and discussion of the options presented, and although a vote was not taken, committee members indicated a general preference to option #3 of the information package.

5. Heritage Walking Tour StoryMaps

Committee members reviewed the package of walking tour itineraries provided by staff. Suggestions provided to staff were that Edgemont and Capilano be split into Edgemont, Capilano and Delbrook, and that Lonsdale be split into Lonsdale East and West. Staff reported that the walking tour was revised so that the list of properties was much longer, the route was developed based on the location of transit, and consideration to topography, distances and the most logical route. In addition, development of the walking tour took into consideration accessibility and walkability in terms of children, elderly, etc.

On discussion, the following feedback was provided:

- With accessibility to e-bikes, it may be beneficial not to restrict to a “walking” tour and perhaps remove the word “walking” from the map.
- Clarification was provided that the document as presented was not the actual map but only a document to facilitate the conversation. The actual map will be produced and will only include the number and information on the heritage property.
- Whether it would make sense to have two different colours of dots; however, information was provided that a conversation with digital services indicated that there can only be one colour used.
- Perhaps add a scale to indicate the walking time and distance from one property to another.
- Revisit this item in September for further discussion.

6. Staff Updates **(a) Community Heritage Grants**

The applications for community heritage grants are now open. The September committee meeting will be fully online and will be used for training on Submittable, the new grant application software.

(b) Murdo Frazer Cabin

Fencing went up on July 11 and the garage has since been demolished. The restoration work will be completed over the summer and it is anticipated that the interpretive signage will be installed once the work is completed.

7. Properties Tracker

The following properties were added to the Properties Tracker:

- A preliminary application was received for the property at 3712 – 3718 Edgemont Boulevard (Shalal Gardens). A demolition permit for this property was submitted in September 2021.
- A query was received from a potential buyer for 716 Westhyde Place with respect to possibly renovating or demolishing the property.

8. Any Other Business

Committee members discussed more effective ways to have conversations and recordkeeping on Basecamp and, in this regard, staff will create a new folder on Basecamp for current Heritage Listings.

In terms of attendance, and to ensure quorum, committee members discussed some possible response options to the calendar invitations to the monthly committee meetings.

In terms of committee recruitment, a new member has been recommended to the Advisory Oversight Committee and staff anticipate that the next meeting will be scheduled in September. .

9. Adjournment

The meeting was adjourned at 8:40 pm.

Next Meeting: Wednesday, September 27, 2023