



# COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, January 24, 2024  
7:00pm – 9:00pm  
In Person and Via Zoom

## MINUTES

**Present:** Anne Savill  
Rob Griesdale (Vice-Chair)  
Jim Paul (Chair)  
Mel Montgomery  
Jennifer Clay

**Regrets:** David Lefebvre  
Cllr Jim Hanson

**Guests:** Craig Thomas

**Staff:** Isabelle Kim, Community Planner  
Mary Jukich, Committee Clerk

### 1. Call to Order

Jim Paul called the meeting to order at 7:00 pm.

### 2. Adoption of Agenda

MOVED by Jim Paul and seconded by Anne Savill  
To adopt the agenda.

**CARRIED**

### 3. Adoption of Minutes

MOVED by Jim Paul and seconded by Jennifer Clay  
To adopt the October 25, 2023 minutes.

**CARRIED**

### 4. 1621 Langworthy Street – Building Permit Application

The project is located at 1621 Langworthy Street and is included in the Lynn Valley Neighbourhood Division's Supplemental List of the 1993 DNV Heritage Inventory.

The proposed renovation is primarily an interior renovation of the main and upper floors to update the kitchen and living room layout. The main floor bathroom will also be relocated and walls added to the upper floor primary suite to create privacy from the rest of the home. No changes are proposed to the Basement level.

To supplement the interior layout changes, the proposal includes the deletion and/or relocation of several windows at the Main Floor level, as well as an added patio slider door from the new Dining space to the existing Porch at the West of the house. A projecting bay for a direct-vent gas fireplace is planned to be added on the North elevation, and is flanked by two windows, centered on the existing gable above.

All new window openings are vertically oriented in keeping with the existing proportions and are to be double-hung operating wood if budget permits, or complementarily profiled vinyl otherwise. New openings are to replicate the brickmould detailing on the existing windows, and deleted openings will be repaired with custom over-sized painted fibre-cement board shingles to match the exposure of the original cladding. Likewise, new interior windows and door trim is to match existing detailing.

On discussion and review, a concern was raised that the proposed sliding door was quite large for a heritage building and proportionally out of alignment with the rest of the house and whether there was a way to make it more in line with the other doors and windows so that the window would be narrower and there was more wall and less glass.

MOVED by Anne Savill and seconded by Mel Montgomery

That the Community Heritage Advisory Committee has reviewed the proposal and supports the general concept as presented with a recommendation that the proponent strongly considers wood windows throughout and a patio door in sympathetic with the period details.

**CARRIED**

## **5. Advisory Oversight Committee (AOC) Update**

Anne Savill and Jim Paul provided a brief summary on a recent meeting with the AOC wherein feedback was provided with respect to the committee's work, challenges and successes.

## **6. Election of Chair and Vice Chair**

Nominations were requested for the position of Chair. Jim Paul put his name forward, and as no further nominations were received, Jim Paul was acclaimed as the Chair of the committee.

Nominations were requested for the position of Vice Chair. Rob Griesdale put his name forward, and as no further nominations were received, Rob Griesdale was acclaimed as the Vice Chair of the committee.

## **7. Workplan**

Isabelle Kim provided an overview of the proposed 2024 committee workplan. Categories of work undertaken were review of permit and development applications, heritage awards, heritage grants, heritage week, the heritage tour, some of the Heritage Strategic Plan implementation actions. For 2024 confirmation has not yet been received if the Council heritage tour will take place.

On review and discussion of the workplan the following comments were provided:

- Workshop with Clerks – committee members requested more information around this action and determine if the task was intended for staff or the committee or who was the intended audience.
- Increase Protection of Mid-Century Modern Heritage – committee members suggested that this be a future agenda item for brainstorming.
- First Nations – committee members suggested inviting the First Nations to present at the committee and speak on heritage.

Committee members indicated agreement with the workplan as presented.

## **8. Community Heritage Grants 2023 Evaluation**

The evaluation took place in October 2023 using the new Submittal platform and staff are updating some of the forms and assigning values to the evaluation for this year's grant process.

Staff reported that in moving forward, grants will be approved in the fall and disbursements issued at the start of the following year. Finance has indicated that any funds left over in the grants budget at the end of the year will be transferred to a Heritage reserve fund.

## **9. Community Heritage Awards 2023**

To date, no online nominations were received; however, the committee had previously discussed the possibility of nominating Capilano Suspension Bridge and Grouse Mountain. It was suggested that in terms of nominations, consideration be given to nominating HRA's that the committee has previously reviewed or heritage development application projects that may be completed.

## **10. Heritage Week (February 19 – 25)**

North Shore Cultural Compass will be doing a scavenger hunt related to the Spirit Trail and as the Spirit Trail crosses District boundaries, District staff are involved in the project.

North Shore Heritage is organizing a walking tour of Lynn Valley.

The interactive StoryMaps walking tours has not yet been launched as a result of capacity and the need for photographs of the houses. Staff are still targeting for this to be launched in February.

## **11. Staff Updates**

### **(a) Committee Policy Amendments**

Committee members were informed that work is underway in updating the committee's Terms of Reference and one of the key changes will be term limits on the committee members' terms. Further information will be brought to the February or March meeting.

**(b) Bill 44**

A brief overview was provided on Bill 44 and the possible impact to heritage procedures.

**12. Properties Tracker**

Committee members reviewed and updated the properties tracker document. Rob has volunteered to contact the owners of the 1202 Ross Road project for an update on the plans and heritage protection of the house.

**13. Any Other Business**

Until the MS Teams issues are resolved in the committee room, the committee will be using Zoom as the meeting platform, and there may be adjustments on short notice.

For the next meeting, the committee will continue to discuss the workplan, nominations for heritage awards and determine if there is interest for an orientation on the committee term limits.

**14. Adjournment**

The meeting was adjourned at 9:00 pm.