COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting for Wednesday June 4th, 2014
7:00 p.m. – 9:00 p.m.
Meeting Room B, District Hall, 355 W. Queens Rd

PLEASE NOTE CHANGE OF LOCATION FOR THIS MEETING TO ROOM B

MINUTES

Invited: Joanne Cooper                      Maralyn Wild
         Wendy Hiebert                         Robin Woods
         Dustin Noble                          Apologies: Sean Burke
         Elaine Noble                          Catherine Nesmith
         Jocelyn Rea
         Arash Rezai

Staff: Cristina Rucci, Staff Liaison
       Lisa Stalham, Committee Clerk

<table>
<thead>
<tr>
<th>Item</th>
<th>Start Time</th>
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<tbody>
<tr>
<td>1. Adoption of agenda</td>
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<tr>
<td>MOVED and seconded</td>
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<td>TO adopt the agenda</td>
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<td>CARRIED</td>
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<td>2. Adoption of previous minutes (attached)</td>
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<tr>
<td>MOVED and seconded</td>
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<td>TO adopt the minutes from meeting of May 28th, 2014</td>
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<td>CARRIED</td>
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<td>3. Business arising from minutes</td>
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<td>No business arising.</td>
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4. Reconciliation of grant recommendations

MOVED and seconded
THAT the grant allocation recommendations be amended as follows:
- TO reduce all new applications by 59.44364%,
- TO reduce all repeat applications with recommendations of $3,000 and over by 25%,
- TO reduce all repeat applications with recommendations of less than $3,000 by 10%.

Discussion:
- Total budget $264,690.00
  Allocated to 2013 applicants $128,181.00
  Remaining budget for 2014 $136,509.00
  Sum of recommendations $198,250.00
  Balance -$61,741.00

The goal is to find a fair and equitable way to reduce the amount allocated. The more significant reduction applied to recommendations for new applications was suggested due to (a) the significant influx of new applications seen in 2014 over previous years, (b) the experience with organizations and programs previously funded provides a level of assurance in the use of funds, and (c) the award to new applicants albeit small does provide advantage by including them in the funding cycle moving forward.

MOTION having been discussed
CARRIED

MOVED and seconded
THAT all grant allocations for new applications be recommended for one year with instruction to reapply in 2015.
MOTION having been discussed
AMENDMENT MOVED
THAT applications be submitted for a two-year cycle and Committee recommendations be assessed against the entire community grant budget on an annual basis.
CARRIED

5. Next meeting

- Next meeting confirmed for Wednesday September 17th, 2014.
  - To include on the agenda: discussion of the Screening Criteria, Joanne to provide information about her experience at another grant committee.
6. Any other business

- Robin wished everyone a good summer.

7. Adjournment

- Meeting adjourned at 8:37 p.m.

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**District Vision Statement**

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.