COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting – Wednesday, March 25, 2015
7:00 p.m. – 9:00 p.m.
Committee Room, District Hall, 355 W. Queens Rd

MINUTES

Attended: Sean Burke
Wendy Hiebert
Jocelyn Rea
Arash Rezai
Robin Woods
Maralyn Wild
Stefanie Wysota

Regrets: Christopher Corsetti
Elaine Noble
Dustin Noble

Staff: Cristina Rucci, Staff Liaison
Mary Jukich, Committee Clerk

1. Adoption of agenda

    MOVED by Wendy and seconded by Stefanie
    TO adopt the agenda

    CARRIED

2. Adoption of previous minutes

    MOVED by Maralyn and seconded by Wendy
    TO adopt the minutes from the March 18, 2015 meeting

    CARRIED

3. Business arising from minutes

    No business was presented.

4. Review of Community Grant Applications

   • Family Services of the North Shore (Program) – Child & Youth Counselling & Prevention

       Requested: $3,200
       Recommended: $2,500

       MOVED BY Stefanie and seconded by Jocelyn

       THAT the Program Grant from the Family Services of the North Shore – Child & Youth Counselling & Prevention be partially funded in the amount of $2,500.

       CARRIED
• **Family Services of the North Shore (Program) – I Hope Family Centre at Maplewood**

  Requested: $2,000  
  Recommended: $2,000  

  MOVED BY Stefanie and seconded by Jocelyn

  THAT the Program Grant from the Family Services of the North Shore – I Hope Family Centre at Maplewood be fully funded in the amount of $2,000.

  CARRIED

• **Family Services of the North Shore (Program) – Individual, Couple, and Family Counselling**

  Requested: $16,800  
  Recommended: $15,000  

  MOVED BY Jocelyn and seconded by Stefanie

  THAT the Program Grant from the Family Services of the North Shore – Individual, Couple and Family Counselling be partially funded in the amount of $15,000.

  CARRIED

• **Canadian Hard of Hearing Association (NS Branch) (Operating)**

  Requested: $1,100  
  Recommended: $1,100  

  MOVED BY Arash and seconded by Jocelyn

  THAT the Operating Grant from the Canadian Hard of Hearing Association (NS Branch) be fully funded in the amount of $1,100.

  CARRIED

5. **Review of Accountability Forms**

A preliminary discussion with regard to the accountability forms indicated two concerns.

• An organization filled out an accountability form for three grants, and the wording was identical for all three grants. It was suggested that, in order to elicit a more detailed response, question #2, “Please describe how in the past the funds granted to your organization . . . “ be changed to read:

  “Please describe how in the past the funds for this grant . . . “.
• It was noted that information received on the accountability form is similar to that requested on the application form. Therefore, it was suggested that in order to better assess how funds are ultimately used, more statistical and quantitative information be requested to be provided instead of wordage. It was suggested that wording in the accountability forms be revised to indicate that:

“It is essential to include quantitative as well as qualitative information”.

6. Next Meeting – Tentative – Wednesday, April 1st, 7:00 pm

Members will be emailed to determine the number of presentations that are ready to be presented. Once numbers are determined, an email will be sent out on Monday afternoon either confirming or cancelling the scheduled meeting.

7. Any Other Business

There was a discussion with regard to review of the PTE applications and it was suggested that a PTE subcommittee meeting be scheduled for possibly a Saturday morning to deal only with these applications.

ACTION: Cristina will contact Elio to prepare a two/three page summary of the applications and request Elio to attend the meeting to provide guidance during the review.

ACTION: Cristina will consider a potential date and time for the subcommittee meeting, and confirmation of the date and time provided.

8. Adjournment

The meeting was adjourned at 8:20 p.m.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.