Present: Zari Abtahi  
Christine Fagan  
Emma Gibbons  
Wendy Hiebert  
Jocelyn Rea  
Afsaneh Sharif  
Stefanie Wysota

Regrets: Chris Corsetti  
Libo Kong  
Arash Rezai

Guest: Elio Iorio, Manager, Revenue and Taxation

Staff: Cristina Rucci, Staff Liaison  
Mary Jukich, Committee Clerk

1. Adoption of Agenda

MOVED BY Afsaneh, seconded by Zari  
TO adopt the agenda

CARRIED

2. Adoption of Minutes

MOVED BY Wendy, seconded by Zari  
TO adopt the June 1, 2016 minutes

CARRIED

3. Business Arising

Cristina provided background on why the available amounts for grants differ from year to year, and the possibility of balancing the amounts. The first year that the committee initiated the two-year funding cycle the available amount was divided for year 1 and year 2. However, there was an influx of applications received which resulted in less available funds for organizations in the second year. At the time, the committee discussed some options in ensuring that there is approximately the same amount of available funds for both years. No action was undertaken as the committee decided to wait and see how many applications were received the following year. The two year funding cycle has not been in place for too long, and 2017 will be the fifth year. The committee continues to monitor the evolvement of the funding cycle and the issue is brought regularly to the committee.

The committee may consider maybe providing a business case requesting an increase to the budget.
4. Permissive Tax Exemptions (PTE)

Mr. Iorio provided a review of the guidelines for granting PTE’s as outlined in Section 224 of the Community Charter and in DNV Council Policy.

Section 224 of the Community Charter gives Council authority to exempt land and/or improvements from municipal property taxes. PTE’s may be considered for applications that qualify under Section 224 (2) (a) to (k) of the Community Charter.

PTE applicants must also meet the general criteria as outlined in Section 1.0 of the Taxation Exemption by Council Guidelines Policy 5-1970-3.

The Committee was presented with the following three applications for PTE.

- **Hollyburn Family Services – Seniors Homeless Shelter**
  
  Christine Fagan declared a conflict of interest and did not participate in the discussion or decision for this organization.
  
  MOVED by Afsaneh, seconded by Stefanie
  
  THAT the Community Services Advisory Committee approve a recommendation to Council that a PTE application in the amount of $3,897 from Hollyburn Family Services – Seniors Homeless Shelter be granted.
  
  CARRIED

- **Board of Education, School District #64 (Gulf Islands) – Windsor House School**
  
  MOVED BY Wendy, seconded by Zari
  
  THAT the Community Services Advisory Committee approve a recommendation to Council that a PTE application in the amount of $8,003 from the Board of Education, School District #64 (Gulf Islands) – Windsor House School be granted.
  
  CARRIED

- **Turning Point Recovery Society – 9 Bed Men’s Residential Addiction Support**
  
  THAT the Community Services Advisory Committee approve a recommendation to Council that a PTE application in the amount of $3,225 from Turning Point Recovery Society – 9 Bed Men’s Residential Addiction Support be granted.
  
  CARRIED

5. Recruitment

Members were informed that Sean Burke recently submitted his resignation from the committee.
Jocelyn Rea will complete her term as of December 31, 2016, and Wendy Hiebert and Arash Rezai their terms as of December 31, 2017. With the recent resignation, coupled with the three current member terms ending in 2016 and 2017 respectively, the committee will begin recruitment for new members. Posters will be provided to various organizations, including Capilano University, North Shore Neighborhood House, North Shore Multi-Cultural Society.

**Action:** The Committee’s Clerk will update the poster, and forward to Cristina for distribution.

6. **Grant Funding**

This item was discussed under Business Arising.

7. **Speakers**

In past practice, after the grant process, representatives from various agencies are invited to attend the committee meeting to speak on topics that may be of interest to members. Some previous presenters include representatives from the United Way to discuss funding mechanism, Lionsview Seniors Society on seniors’ issues, youth workers, MyHealth MyCommunity, and North Shore Immigrants.

**Action:** Cristina will look into inviting speakers for topics on community connectedness and District housing issues.

8. **Next Meeting – October 19, 2016**

9. **Any Other Business**

No other business was presented.

10. **Adjournment**

The meeting was adjourned at 8:40 pm.

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**District Vision Statement**

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.