



COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting – Wednesday, February 15th, 2017
7:00 p.m. – 9:00 p.m.
Committee Room, District Hall, 355 W. Queens Road

MINUTES

Present:	Zari Abtahi Tania Bakas Chris Corsetti Christine Fagan (Chair) Wendy Hiebert Bill Johnson Arash Rezai Afsaneh Sharif Claire Shepansky Stefanie Wysota	Regrets: Emma Gibbons Libo Kong
Staff:	Cristina Rucci, Staff Liaison Mary Jukich, Committee Clerk	

Claire Shepansky was introduced and welcomed to the Committee.

1. Adoption of Agenda

MOVED by Zari and seconded by Stefanie
To adopt the agenda.

CARRIED

2. Adoption of Minutes

MOVED By Tania and seconded by Afsaneh
To adopt the January 18, 2017 minutes.

CARRIED

3. Business Arising

No business arising was presented.

4. Review of Ineligible Grants

Members reviewed and considered the list of ineligible grant applications received.

- **North Shore Palliative Project (Program)**

The application submitted does not meet the eligibility criteria as the service provided falls under community event, and does not qualify for a community grant.

- **Upper Lonsdale Preschool Society**

The applicant will be directed to apply for a Child Care Grant.

- **Vancouver Coastal Health (Program) – Congregate Meals**

The application submitted does not meet the eligibility criteria as the service provided falls under government agency, and does not qualify for a community grant.

MOVED by Chris and seconded by Arash

The three applications be considered not eligible for consideration because they do not meet the eligibility requirements.

CARRIED

5. Grant Distribution

A brief review of the applications was provided and members indicated which organizations they wished to review.

6. Overview on Reviewing Application Forms

A detailed review was provided with regard to the grant application forms, and the specific information contained on the forms.

7. Interview Process / Questions for Interview

Members were provided with some suggestions and guidelines for conducting effective and successful interviews, as well as some possible questions for the organizations.

8. Accountability Forms

A brief summary was provided with regard to the purpose of the accountability forms, and the forms will be distributed at the March meeting.

9. Other Business

No other business was presented.

10. Next Meeting – Wednesday, March 15th – 7:00 pm.

11. Adjournment

The meeting was adjourned at 8:40 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighborhoods, a vibrant economy and community-driven growth and change.