



COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting – Wednesday, October 16th, 2019
7:00 – 9:00 p.m. – Committee Room
District Hall, 355 W. Queens Road, North Vancouver, BC

MINUTES

Present: Cathy Harvey

CS Kim

Victor Schwartzman

Claire Shepansky (Vice Chair)

Matina Spiropoulos

Pamela Wilkinson

Maryam Zarenejad

Regrets: Zari Abtahi

Ashraf Amlani

Emma Gibbons

Donna Zwickel

Constantine McQuade

Staff: Cristina Rucci, Staff Liaison

Mary Jukich, Committee Clerk

Guest: Tina Atva, Manager of Community Planning

1. Welcome

The Vice-Chair called the meeting to order at 7:03.

2. Adoption of Agenda

MOVED, seconded and resolved

To adopt the agenda.

3. Adoption of Minutes

MOVED, seconded and resolved

To adopt the September 18th, 2019 minutes.

4. Presentation – Overview of the Targeted OCP Review Process and the District's Housing Committee

Tina Atva, Manager of Community Planning provided an overview of the targeted OCP review process and the District's Housing Committee. Some of the key highlights included;

- Why we have the OCP;
- How the District is doing with the OCP that Council adopted in 2011;
- The targeted review year long process that is underway now;
- The Council Appointed Housing Task Force;

5. Review of Timelines

Members were informed that staff now has to submit their staff reports earlier to Council in order to give them more time to review them. As a result, the Committee's timelines will have to shift slightly so that the grant process begins earlier in March and is completed, and all reports submitted, by mid June. In an effort to streamline some processes, the following ideas were presented;

- Some applications may not require review by two people;
- Consider fitting more presentations into each meeting;
- A suggestion was presented to limit discussion; however, concern was noted that questions are valuable and raise awareness.
- It was recognized that highlighting the “trends” of an organization is important. To this end, committee members suggested that trends should be highlighted as part of the presentation.
- When presenting, members could limit time spent on the introduction of the organization and/or the presentation and have a 10 minute limit on questions;
- Members should ensure that they review, prior to the meeting, the applications that are being presented.
- A question was raised about the financial summary section in the application form. It was noted that this section was filled out inconsistently and that it might be helpful to create a template for organizations to follow. Although members agreed, there was also recognition that all agencies are different and that it would be difficult to standardize the information presented. As such, the committee decided that at the end of each presentation or meeting that they would highlight the challenges in the financials then try to adjust the form at the end of the grants process in order to make it easier to use.
- Avoid cancelling meetings.

6. Recruitment

For this year's recruitment, five applications were received for membership on the Committee, and three of the applications have been followed up.

7. Next Meeting Presenter

Members were informed that at the November meeting, Mayor Mike Little will be coming in to do a meet and greet and acknowledge the members for all their work.

Some further suggestions for the November meeting were as follows:

- The DNV General Manager to talk about the OCP and how the four targets were chosen;
- A representative from the Multicultural Society or from the Immigrant Inclusion Committee;

8. Any Other Business

It was suggested that for an upcoming presentation to consider a presentation from accessibility issues.

9. Next Meeting

The next meeting is on Wednesday, November 20th, 2019

10. Adjournment

The meeting was adjourned at 8:40 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.