



COMMUNITY SERVICES ADVISORY COMMITTEE MINUTES

Meeting – Wednesday, February 17, 2021
7:00 – 9:00 pm - BY MS TEAMS

Members: Ashraf Amlani (Chair)
Rebecca Ferguson
Meggie Hou
Cathy Harvey (by phone)
CS Kim
Maxwell Lai (Vice-Chair)
Ellison Mallin

Constantine McQuade
Stephane Perrais
Victor Schwartzman
Pamela Wilkinson
Donna Zwickel

Staff: Eirikka Brandson, Social Planner
Mary Jukich, Committee Clerk

1. Welcome

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by Victor Schwartzman and seconded by CS Kim
To approve the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Max Lai and seconded by Eli Mallin
To adopt the January 20, 2021 minutes.

CARRIED

4. Business Arising - Election of Vice Chair

Members were requested to volunteer to serve as the Vice Chair of the Committee. Max Lai self-nominated and as no further nominations were received, Max Lai was acclaimed as the Vice Chair.

5. Review of Ineligible Grants

The following applications were presented to the Committee as ineligible:

- RNB Dance and Theatre Arts (Operating)
- North Star Montessori Elementary (Operating)
- Alliance of British Columbia Students Society (Operating)
- District of North Vancouver Firefighters Charitable Society (Program) – BuddyCheck for Jesse
- Life Skills Society (Program) – Life Skills Boxing Program

The applicants will be notified that the applications are ineligible for funding.

6. Overview on Reviewing Grant Applications

A presentation was provided on the process for reviewing the grant applications, including review of Goals and Guiding Principals, the Grant Application Screen Criteria as well as a brief review of the financial information.

For this year, all documents relating to the grant process, including the applications, accountability forms and supplemental information will be posted on the District's OwnCloud. Members will be provided with the link to access this platform.

Members were informed of the available budget amount for this year's grant process. In terms of the number of applications, there were 49 applications received this year, compared to 68 applications in 2020. This includes four applications for new programs, one new application for an operating grant, and three applications that are from new organizations to the District.

There was a discussion on last year's reconciliation process, and members indicated that it would be beneficial to have a discussion on the prioritization for the reconciliation prior to the end of this year's grant process. As well, a suggestion was presented that in assessing the applications, members may wish to consider continuing with the usual practice, or to explore the idea of possibly developing a matrix or score card that could be used to rank and weight the different applications.

Action: This discussion will be brought to the next meeting.

7. Interview Process / Questions for Interview

A presentation was also provided on the interview process including possible questions to be discussed with the organizations during the interview.

8. Accountability Forms

Members were requested to review the Accountability Forms of the organizations in their second year of funding.

9. Any Other Business

No other business was presented.

10. Next Meetings

The next meeting is on Wednesday, March 3, 2021.

11. Adjournment

The meeting was adjourned at 9:00 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.