

# COMMUNITY SERVICES ADVISORY COMMITTEE MINUTES

Meeting – Wednesday, May 19, 2021 7:00 – 9:00 pm - BY MS TEAMS – LINK BELOW

Constantine McQuade

Stephane Perrais

Victor Schwartzman

Pamela Wilkinson

Members: Ashraf Amlani (Chair)

Rebecca Ferguson Cathy Harvey CS Kim

Ellison Mallin

Regrets: Meggie Hou

Max Lai (Vice Chair) Donna Zwickel

**Staff:** Eirikka Brandson, Social Planner

Mary Jukich, Committee Clerk

Welcome

The Chair called the meeting to order at 7:00 pm.

2. Adoption of Agenda

MOVED by CS Kim and seconded by Constantine McQuade To adopt the agenda.

**CARRIED** 

3. Adoption of the Minutes

MOVED by Constantine McQuade and seconded by Rebecca Ferguson To adopt the May 5, 2021 minutes.

**CARRIFD** 

#### 4. Reconciliation

Pam Wilkinson provided a reconciliation spreadsheet and an overview on possible formulas to be used in determining the final grant amounts. For 2021, there were 49 grant applications totaling approximately \$279,980. Members were requested to review the options for reconciling the grants. On discussion and review, members indicated agreement that in order to reconcile the 2021/2022 grants recommended by the Committee, the following calculation be used to determine the recommended amount:

Recommended grants of \$5,000 or less by 25%;

Recommended grants greater than \$5,000 by 41%; and

Recommended grants for new applications, not previously funded by Community Service Grants, by 50%

MOVED, seconded and resolved

That, in order to reconcile 2021/2022 grants recommended by the Community Services Advisory Committee, totalling \$243,230, with the available funds, which are \$155,221, a formula will be applied that further reduces:

- (1) recommended grants of \$5,000 or less by 25%;
- (2) recommended grants greater than \$5,000 by 41%; and
- (3) recommended grants for new applications, not previously funded by Community Service Grants, by 50%

resulting in a total overall reduction of \$88,009 to the grants recommended by the Committee.

**CARRIED** 

### 5. Trends / Brainstorming for Presentations of Interest

Eirikka Brandson provided an overview of some recurring themes that were evident in the grant applications received this year. Some of the themes that emerged were services that were accessible and inclusive for people with disabilities, culturally diverse communities and people with various social and economic backgrounds, as well as organizations that choose to do outreach services.

In terms of next steps, one application for permissive tax exemption has been received to date, and will be reviewed by the Committee at the June 16 meeting.

The report to Council on the grant applications will be prepared in June, and presented to Mayor and Council on July 5, and assuming the report is approved, the letters and cheques to the organizations will be mailed shortly afterwards.

At the September meeting, there will be a discussion on key learnings from the grant process, and additional information will be provided from senior leadership on the Committee's process and potential changes.

In terms of presentations, members were requested to indicate if there were certain areas of interest or agencies that may be of interest to the Committee. Some ideas presented were representatives from Camp Kerry, and topics around accessibility and inclusivity.

### 6. Any Other Business

### (a) Recruitment and Membership

For next year, there is a significant number of members completing their term on the Committee. As well, members beginning their third year were requested to begin considering whether or not they would be returning to the Committee.

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## 7. Accountability Forms

Members were requested to complete their reviews of any outstanding Accountability Forms.

## 8. Next Meeting

The next meeting will be held on Wednesday, June 16<sup>th</sup> to review the PTE applications.

## 9. Adjournment

The meeting was adjourned at 9:00 pm.

### **District Vision Statement**

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.