



**RENTAL, SOCIAL AND AFFORDABLE HOUSING TASK FORCE**  
**Meeting – Wednesday, August 7<sup>th</sup>, 2019**  
7:00 – 8:30 pm – Committee Room  
District Hall, 355 W. Queens Road, North Vancouver, BC

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**MINUTES**

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**Present:** Kelly Bond  
Sarah Bermel  
Keith Collyer  
Bruce Crowe  
Ian Cullis  
Hesam Deihimi  
Heather Fowler  
Michael Sadler

**Regrets:** Phil Dupasquier  
Katherine Fagerlund  
Ellison Malin

**Staff:** Tina Atva, Manager of Community Planning  
Natasha Letchford, Senior Community Planner  
Shazeen Tejani, Community Planner  
Mary Jukich, Committee Clerk

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**1. Welcome and Introductions**

Members were welcomed to the Task Force, and each member was invited to provide an introduction and brief personal background.

The Task Force was informed that, at the request of an absent member, discussion at this meeting would be audio recorded.

**2. Adoption of Agenda**

The agenda was reviewed and no additions or revisions made.

**3. Adoption of Minutes**

As this was the first meeting of the Task Force, there were no prior meeting minutes to adopt.

**4. Business Arising**

No business arising was presented.

## 5. New Business

### (a) Sharing Emails

Members indicated consensus with sharing email and phone number information among the Task Force membership. Permission from remaining members would be sought via email.

### (b) Recording of Meetings

There was a discussion on whether for future meetings, members wished to have meetings recorded. Some concerns were raised that when listening to the recording, discussion may be taken out of context, and that as members of the Task Force come from diverse backgrounds, recording the meeting might sensor discussion especially when brainstorming of ideas, or sharing of personal stories. Meeting minutes will be taken at each meeting which will document important decisions and components of the meetings. In this regard, members indicated agreement to continue recording for this meeting, but not to record at future meetings.

### (c) Terms of Reference & Model of Excellence

Tina Atva, Manager of Community Planning provided an overview of the Terms of Reference of the Task Force. As well, members were requested to sign and return their Model of Excellence Form.

### (d) Election of Chair/Vice Chair

Natasha Letchford, Senior Community Planner provided an overview of the process for electing a Chair and Vice-Chair. On discussion, some issues were raised in electing a Chair and Vice-Chair at this meeting given that there were some absent members. It was suggested to have the elections at a future meeting when all members are present and the absentee members provided with an opportunity to share their background information with the entire membership. Members should consider whether or not they wish to serve as Chair of the Task Force prior to the next meeting.

**Action: Staff to request the absentee members provide some brief personal introduction to the membership prior to the next meeting.**

In terms of responsibilities of the Chair, for the purpose of this Task Force, the Chair will serve as the key point of contact between the Task Force and staff for information sharing and data requests. The Chair may also assume the role of presenting the Task Force's findings and report to Council.

### (e) Reference Materials

Shazeen Tejani, Community Planner provided information on potential electronic and hardcopy resources that were available to the Task Force. Members indicated that they preferred electronic links to the documents.

### (f) Meeting Schedule

In determining a meeting schedule, it was suggested that the Task Force meet twice per month at the beginning. In this regard, the following meetings were scheduled:

Wednesday, September 11<sup>th</sup> – 7:00 – 9:00 pm  
Wednesday, September 25<sup>th</sup> – 7:00 – 9:00 pm.

The meeting schedule will be further reviewed at upcoming meeting(s). (Note that meetings are open to the public and will be listed on the District's website (<https://www.dnv.org/our-government/rental-social-and-affordable-housing-task-force>)).

**(g) Work Plan – Preliminary Discussion on Housing Issues and Topics**

In terms of developing a work plan, the following comments were provided:

- There is a need for quick wins and an opportunity to move quickly.
- Consider inviting speakers and having presentations that may be pertinent to the DNV, such as representatives from BC Housing.
- Review the NDP 30-Point Plan and focus on things that the Task Force can do and inform Council.
- Consider what Council would be willing to support.
- It is anticipated that a big part of the work will be using a climate emergency lens.
- Consider lobbying politicians prior to the Federal election.
- Engage with DNV Council members to determine their expectations of the Task Force. As well, determine how much participation/engagement Council would like and get an understanding of their expectations.
- Review pertinent Policies such as the Tenant Relocation Policy, Rental and Affordable Housing Strategy, Rental Tenure Zoning.
- In order for the Task Force recommendations to be effective, consider public engagement.

- The Task Force may wish to consider defining affordability, as well as terms such as below market/non-profit, and fine tuning on who needs housing and who have been overlooked. Focus is required on who we are building for and who to prioritize.
- Members may wish to review and use Burnaby’s Task Force Report as a guideline, but the review should be undertaken with a North Vancouver perspective, focussing on items that can be achieved.

**6. Any Other Business**

No other business was presented.

**7. Next Meeting**

The next meeting will be on Wednesday, September 11<sup>th</sup>, 2019.

**8. Adjournment**

The meeting was adjourned at 8:45 pm.