

# Electrical Homeowner Permit Application

Building Department: 604-990-2480, [building@dnv.org](mailto:building@dnv.org), fax: 604-984-9683

## INSPECTIONS:

- Are requested by phone at the number above, or by email to [electricaldept@dnv.org](mailto:electricaldept@dnv.org)
- If you submit your request by 2:30pm Monday – Friday (excluding statutory holidays), you can schedule your inspection for the next business day

Location of Work			ELEC		
Address					
Type of Work	<input type="checkbox"/> New Construction	<input type="checkbox"/> Alteration/Addition	<input type="checkbox"/> Replacement/Repair		
Description of Work			Total Value of Work	\$	
Building Permit Status					
Is this work related to a current Building Permit?	<input type="checkbox"/> Yes		<input type="checkbox"/> No		
If yes, is the Building Permit issued?	<input type="checkbox"/> Yes		Building Permit Number BLDG_____.		
Homeowner Information					
Name					
Mailing Address		City		Postal Code	
Email		Phone		Cell	
Assistant Information (if applicable)					
Name					
Mailing Address		City		Postal Code	
Email		Phone		Cell	
<b>Please note:</b>					
<ul style="list-style-type: none"> <li>• All homeowner electrical permits must be applied for in person and are subject to inspector approval before issuance</li> <li>• Homeowner may NOT do any work on a property containing a secondary suite or in a multi-family dwelling</li> <li>• Homeowner may NOT install radiant ceiling heat panels</li> </ul>					
I hereby agree to comply with the provisions of the BC Electrical Code and regulations passed thereunder and the District's Construction Bylaw. I hereby further agree to indemnify and save harmless the District of North Vancouver, and its Building Officials, against all claims, liabilities, judgements and costs.					
Owner's Signature			Date		

Installation Details (For completion, ensure all fields are filled out)			
Appliance	Quantity	Appliance	Quantity
Air Conditioner		Radiant Ceiling Heat Panels	
Baseboard Heaters		Range	
Capacitor		Range for Licensed Child Care Facility	
Car Charger		Range for Secondary Suite	
Dishwasher		Sauna	
Dryer		Sign Installations	
Duct Work/Underground Raceway		Subpanels	
Emergency Lights		Suite Rough-In	
Fire Alarm		Surface-Wired Outlets	
Floor Heating		Transformers	
Furnace/Boiler – Electric		Water Heater	
Furnace/Boiler – Gas/Oil		Other (Please Specify)	
Garburator			
Generator			
Heat Pump			
		<b>Low Voltage Cabling</b>	<b>Quantity</b>
Hot Tub		Audio	
Hydro massage Tub (Jacuzzi)		Telephone/Data	
Intruder Alarm		TV	
Outlets and Fixtures		Other (Please Specify)	
<b>New Service Characteristics</b> <i>Not Required for Low Voltage Cabling</i>		<b>Service Details</b>	
<b>Single Family Residential:</b>		<b>Orientation</b>	<b>Service Type</b>
Volts		<input type="checkbox"/> DIP	<input type="checkbox"/> New
Amps		<input type="checkbox"/> SUB	<input type="checkbox"/> Existing
Phase	<input type="checkbox"/> 1 / <input type="checkbox"/> 3	<input type="checkbox"/> Overhead	<input type="checkbox"/> Reconnection
Number of Meters Required		<input type="checkbox"/> Underground	<input type="checkbox"/> Service Charge
Number of Wires Required	<input type="checkbox"/> 3 / <input type="checkbox"/> 4		<input type="checkbox"/> Service Repair
			<input type="checkbox"/> Temporary Construction
<b>Plans or drawings are required and must be provided at time of application for any work that has:</b>			
a) Installation of 400 Amps or greater			
b) Installation of 750 Volts or greater			
<b>Load calculations are required and must be provided at time of application for any:</b>			
a) Air Conditioner			
b) Car Charger			
c) Heat Pump			
d) Hot Tub			

**For heat-related electrical work (ie. baseboard heaters, floor heat, heat pump) the following must be provided with application:**

- Total watts per circuit
- Total watts per unit heater
- Breaker size per circuit
- Thermostat required and location of each, in every room where the heater is being installed
- Wire size
- General wiring diagram (floor plan for electric heater locations, thermostats, wiring, etc)

The personal information collected on this form is done so pursuant to the *Community Charter* and/or the *Local Government Act* and in accordance with the *Freedom of Information and Protection of Privacy Act*. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 West Queens Road, North Vancouver.