



Tree Permit Application Form

District of North Vancouver
Environment Department
355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2311
Form submission: Submit printed copy to address above or Fax: 604-984-9683
or email scanned, signed copy to treepermits@dnv.org

COMPLETION: To ensure legibility, please complete (type) online then print. Sign the printed copy and submit to the department and address indicated above. To avoid processing delays, please ensure all required information is provided. Please refer to Trees – Frequently Asked Questions for more information <http://www.dnv.org/upload/documents/Environment/TreesFAQ.pdf>

Location of Tree Permit Work

Street Address _____

Legal Description or PID number if parcel has no address

Lot	Block	DL	Plan	PID
_____	_____	_____	_____	_____

Applicant Information

Name _____

Mailing Address	Postal Code
_____	_____

Phone	Cell	Email
_____	_____	_____

Does the applicant have the following Arborist certifications:

ISA Certified Arborist	Certificate Number	_____
Certified Tree Risk Assessor	Certificate Number	_____
Other	Please specify	_____
	Certificate Number	_____
None of the above		

The subject property is located in the following Development Permit Area(s):
This information is available at the District GIS website at www.geoweb.dnv.org using the *Properties* application. *Please check all that apply*

Slope Hazard	Wildfire Hazard	Creek Hazard
Streamside Protection	Protection of the Natural Environment	None of the above

The proposed tree work is associated with the following other work:
Please check all that apply

Interior renovation	House addition/extension	New house
Parking structure	Driveway/parking bay	Retaining wall
Shed	Land alteration	Deck
Pool	Landscape/garden improvement	Sunlight
Hazard Mitigation	Other (please specify):	

Tree Permit Application Form

Please indicate if you have included an Arborist Report with this application: **Yes** **No**

Identification of tree(s) and description of tree work
 Please provide a concise description of the tree work to be performed and identify the trees in the section below. If you have a Certified Arborist report, please attach a copy and go to the next section.

Tree work request for Protected trees

[How to Measure a Stem Diameter](#)

[Trees - FAQ's](#)

Tag No.	Species	Stem diameter (cm)	Height (m)	Canopy spread (m)	Description of works and rationale

Tree work request for Large Diameter trees

[How to Measure a Stem Diameter](#)

[Trees - FAQ's](#)

Tag No.	Species	Stem diameter (cm)	Height (m)	Canopy spread (m)	Description of works and rationale

Do you intend to remove or prune any other tree? Yes No

If Yes, these should be detailed and shown on the Site Plan

Tag No.	Species	Stem diameter (cm)	Height (m)	Canopy spread (m)	Description of works and rationale

Tree replacement / restitution
 If you have attached a Certified Arborist report that details tree replacement and/or restitution, please go to the next section. *Please note: If one conifer tree is to be removed, at least one conifer tree must be replanted. If one deciduous tree is to be removed, at least one deciduous tree must be replanted. For large diameter trees, there is only a requirement to replant if your remaining tree canopy (after the subject tree or trees are cut or removed) will be 20% or less. Canopy cover only applies to on-site trees and not neighbouring trees, shrubs or hedges. Pursuant to Bylaw 7671, the District will make the final canopy cover determination. DNV's Re-Planting Criteria lists recommended plants <http://www.dnv.org/article.asp?c=87>*

Replanting:

Species as selected from DNV Re-planting criteria list	Stem diameter (cm)	Height (m)	Planting location (describe)	Quantity

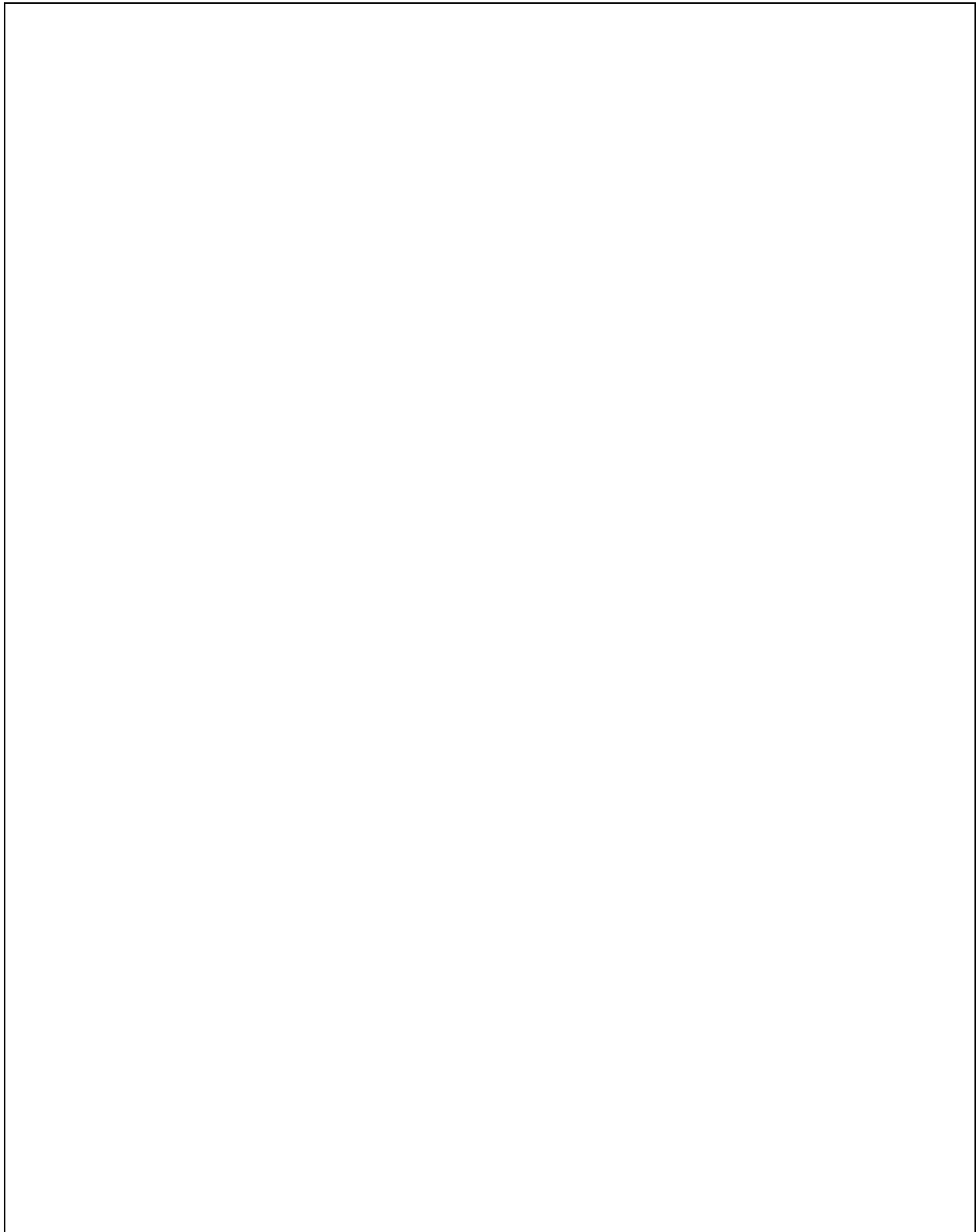
Summary of proposed tree work

Total quantities:

Protected trees to be removed	Large diameter trees to be removed	Trees to be pruned	Trees to be planted
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Tree Permit Application Form

Site Sketch Plan: Please show the positions of ALL trees to be worked on and the planting positions of any replacement trees. Please include a north arrow and adjacent road names or other details.

A large, empty rectangular box with a thin black border, intended for the applicant to draw a site sketch plan. The box is currently blank.

Tree Permit Application Form

Applicant signature Please submit signed application to the District

Applicant Signature

Date

If the applicant is not the property owner, written authorization from the owner is required:

Owner's Name

Owner's signature to authorize tree work

Date

For shared trees located on a property line, written authorization from the neighbour(s) who share ownership is required:

(For trees shared with the District of North Vancouver, please call 604-990-2311)

Name _____

Address

Postal Code

Phone

Cell

Email

Signature to authorize tree work

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 West Queens Road, North Vancouver.

Tree Permit Application Form

Selected Definitions

**For a complete list of definitions please see Tree Protection Bylaw 7671, 2012*

protected tree means:

- a) any tree on land owned by or in the possession of the *District*, including, without limitation, a tree in a park or on a boulevard, road or lane allowance;
- b) any tree within a *protected area*;
- c) any tree on *sloping terrain*;
- d) any replacement tree;
- e) any retained tree;
- f) any heritage tree;
- g) any *wildlife tree*;
- h) any tree located on *wetland* or *waterfront*;
- i) any tree of the following species:
 - i. *Arbutus (Arbutus menziesii)*;
 - ii. *Garry Oak (Quercus garryana)*;
 - iii. *Oregon Ash (Fraxinus spp)*;
 - iv. *Pacific Yew (Taxus brevifolia)*;
 - v. *Western White Pine (Pinus monticola)*; or
 - vi. *Yellow-cedar (Chamaecyparis nootkatensis)*.

large-diameter tree means any tree having a *DBH* of 75 centimetres or more that is not also a protected tree.

protected area means an area adjacent to a stream that links aquatic to terrestrial ecosystems and includes both existing streamside vegetation and potential streamside vegetation, and both existing and potential upland vegetation that exerts an influence on the stream, and the width of the protected area shall be measured as follows:

- a) subject to subsections (b) and (c) of this definition, from the centreline of the stream to a point 15 metres distant from the top of bank of the stream, measured horizontally from the top of bank of the stream;
- b) if the stream is located in a ravine that is greater than 60 metres in width, from the centreline of the stream to a point 10 metres distant from the top of bank of the ravine, measured horizontally from the top of bank of the ravine;
- c) for parcels greater than 0.5 hectares in size located on or adjacent to the Capilano River, Lynn Creek or Seymour River, or located on or adjacent to Mackay Creek at any point south of Marine Drive, the area from the centreline of the stream to a point 30 metres distant from the top of bank of the stream measured horizontally from the top of bank of the stream.

replacement tree means a tree required in accordance with this Bylaw to be planted, either on the subject site or at another location, to replace a *tree* that has been cut, removed or damaged, or a *tree* planted as a condition of subdivision or other municipal approval.

retained tree means a tree that must be permanently protected pursuant to a registered covenant or otherwise.

sloping terrain means land with a slope angle greater than 30% over a vertical distance of 3 metres or more.

wildlife tree means any standing dead or live tree having special characteristics that provide valuable habitat for the conservation or enhancement of wildlife, as determined and classified in accordance with criteria contained in the "Wildlife/Danger Tree Assessor's Course Workbook – Parks and Recreation Sites" or such amended, successor or replacement criteria or guidelines that may from time to time be commonly applied by certified tree assessors in identifying wildlife trees

Tree Permit Application Form

canopy means the extent of the outer layers of leaves or needles of an individual or group of *trees*

20% canopy cover means the area of *canopy* within a subject property boundary such that the area of *canopy*, when viewed from above in plan view, is equal to 20% of the subject property area as determined by the Environmental Protection Officer, Community Forester or Manager or the designates of each.

Additional Information

Information to accompany a permit – Tree Protection Bylaw 7671

Site Plan requirements – More details to be found in MRL BLD 107

Arborist Report requirements – More details to be found in MRL ENV 106, 105, 107, 108 & 108A

Habitat Compensation Plan – More details to be found in MRL ENV 111

Wildfire Hazard Assessment Report – More details to be found in MRL SPE115

Please note that more information regarding reports for Development Permit Areas can be found in Schedule B of the Official Community Plan at www.dnv.org

Tree Permit Fees

Please refer to the Fees and Charges Bylaw for current fees.